



Love with the heart of Christ, think with the mind of Christ, and act in the world as the Body of Christ.

Vestry Meeting Minutes July 15, 2018 (Special Called Meeting)

Attending: Suz Cate (Rector), Hap Wheeler (Senior Warden), Kathy Crouse (Junior Warden), Shannon Quattlebaum, Bill McDaniel, Earl Burch, Kathy Hunter, Cary Kaye, Jack Davis, Bob Green, Lori Graham

Excused: Christopher Wilkerson (Assistant Rector), Sarah Maiberger, Byron Harder, Tommye Hurst, Meredith McTigue

Opening prayer

A review of the job descriptions (advertisements) for the family ministry coordinator (20 hours) and the secretary positions (30 hours) along with the financial implications for the SOM was presented by Hap. These job ads had been vetted by the personnel committee and the family minister position by the family ministry team. They included changes requested by the vestry at the last regular meeting.

Earl raised a question about the time requirement for Safe Church Training and background checks for those hired. A discussion ensued and, based on diocesan policy, it was agreed that that the training and checks should be conducted before the successful candidates started their positions.

It was also agreed that the personnel committee should be charged with developing more specific job expectations and interview questions.

Earl Burch agreed to serve on the personnel committee.

A motion was made by Cary Kaye to approve the ads with the modification stated above and a few other minor modifications. The motion included approval of the workweeks stated above. Bob Green seconded the vote. It passed by a vote of 7 for and 1 opposed.

Hap reported that the request for up to \$24,000 in EDS reserve funds for renovations had been approved by the vestry through email vote (10 in favor; 2 no vote cast). The request for approx. \$3000 for the sealing of windows in the Sunday School and Day School areas along with a new counter top for the nursery was approved by the finance committee.

Respectfully submitted,

Kathy Crouse