



March 25, 2020

Dear Episcopal Day School Families,

As the number of COVID-19 cases increases and social distancing is urged, Governor Henry McMaster and State Superintendent of Education Molly Spearman released a joint statement yesterday that [South Carolina schools will remain closed through the month of April](#). **EDS is following these recommendations and will also remain closed through April 30, 2020.** The unprecedented nature of this virus and the nature of close contact in a preschool environment, affirms that this is the best course of action to keep our students, staff and families safe.

On March 13th an email was sent that included details about payments in the event of a long-term closure. I am providing the information here again. EDS enrolled families will not be invoiced for monthly tuition nor scheduled extended care during April.

Tuition Payments: Article 4 of the [EDS Enrollment Contracts](#) states, “Annual Tuition Amount is due regardless of the student’s absence and that there will be no interruption of payment for illness, scheduled closings, emergency closings, or absence.” The EDS Board has agreed to provide an exception for public health emergencies, such as COVID-19. Should the school cease to operate for a period of thirty days or more, then at the discretion of the EDS Board subsequent monthly tuition installments and scheduled extended care fees may be suspended until school resumes. All other provisions of a signed Enrollment Contract remain as stated. Once an invoice is issued, you are obligated to provide payment by the 15th of that month. Invoices are normally issued on the first school-day of the month. Payments are non-refundable and non-transferable.

Please visit [our Facebook page](#) to stay connected with the EDS family! I have been and will continue sharing activities, resources and pictures. I welcome you to email photographs to me that you approve to be shared on the EDS Facebook page. I'm sure our students would love to see their EDS classmates smiles and fun projects!

With prayer for your health and safety,

Suzanne Watkins, Director of Holy Trinity Episcopal Day School

<https://www.facebook.com/EDSClemson/>

The Centers for Disease Control lists [three most common symptoms of COVID-19](#):

- Fever
- Cough
- Shortness of breath

Important COVID-19 Precautions:

- Anyone experiencing early symptoms of a cold should seek medical advice and assistance immediately. Do not wait for symptoms to develop into serious complications.
- If you are exposed to someone with COVID-19, you should call your doctor or local health authority and seek guidance.
- If you or someone in your household comes into contact with someone who has a known case of COVID-19, please inform me immediately, 864-654-0298. It is important for EDS to act swiftly to protect others and prevent further spread.

Holy Trinity Episcopal Day School

193 Old Greenville Highway

Clemson, SC 29631

School Office: 864-654-0298

Church Office: 864-654-5071

<http://www.holytrinityclemson.org>

Holy Trinity Episcopal Church, 193 Old Greenville Hwy., Clemson, SC 29631