

# FORM/DOCUMENT CHECKLIST

Please note that **all forms must be filled out and submitted for both new and returning students by Friday, July 24, 2020**. Completed forms and documents, with signature(s), can be submitted by:

Email: Lauren Russell at [russell@holytrinityclemsontn.org](mailto:russell@holytrinityclemsontn.org)

Mail: Episcopal Day School, 193 Old Greenville Hwy., Clemson SC 29631

*Mail must postmarked by July 23, 2020*

Delivery: Place in the *new* EDS mailbox beside school entry doors.

<b>FORM OR DOCUMENT (on website)</b>	<b>COMPLETE &amp; RETURN</b>
○ General Record and Statement of Child's Health (DSS form 2900)	required
○ Child Profile	required
○ Emergency Information & Consent	required
○ Media Coverage & Contact Information Permission	required
○ Field Trip Transportation Authorization	required
○ Pick-Up Authorization	required
○ SC Certificate of Immunization or Exemption	required
○ Peanut/Nut Free School Letter & Form	required
○ Enrollment Contract	required
○ Handbook & Addendum Acknowledgement	required
○ Scheduled Extended Care	if needed

## Important, Required to Read Documents

- 2020-2021 Handbook
- 2020-2021 Handbook Addendum: Back-to-School COVID-19 Guidelines & Procedures
- 2020-2021 Updated School Calendar
- 2020-2021 Guidelines for Snack Selection