

HOLY TRINITY

Episcopal Church



2021 Annual Report

Meeting Date
Sunday, January 30, 2022

A people passionately seeking to
love with the heart of Christ,
think with the mind of Christ, and
act in the world as the body of Christ.

193 Old Greenville Highway
Clemson, SC 29631
Telephone 864-654-5071

Website: www.holytrinityclemson.org

The Rev. Suz Cate, Rector
The Rev. Noah Stansbury, Asst. to the Rector
Bill McDaniel, Senior Warden
Jack McKenna, Treasurer
Rebecca Eidson, Clerk

Bill McDaniel	Senior Warden
Clem Watson	Junior Warden

<u>VESTRY MEMBERS</u>	<u>Term Dates</u>
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Beth Kunkel	2021-2022
Sam Murphy	2019-2022
Bill Purkerson	2019-2022
Peter Sparks	2021-2022

Ellen Haase	2020-2023
Lynn Luszc	2020-2023
Mary Lou Sigsby	2020-2023
John Warner	2020-2023

Jan Cribb	2021-2024
Harry Morse	2021-2024

Episcopal Day School Board Members

Sally Morrell	2020-2022
Hap Wheeler	2020-2022
Shannon Quattlebaum	2021-2023
Sheila Durham	2021-2023

Diocesan Representatives to the Convention

Beth Kunkel	2018-2022
Kevin Hughes	2019-2023
Eric Naeseth	2020-2024
Kirby Colson	2021-2025

Diocesan Alternates to the Convention

Darren Linvill	2020-2021
Jim Snowden	2020-2021
Nanine Hartzenbusch Fox	2021-2022
Tom Witmer	2021-2022

2021 Annual Report

Parish Statistics

Baptisms

Lawrence Benjamin Gaulin

Jane Camille Gaulin

Marriages

Adam Hunter Willey & Olivia Rose Smink (St. Paul's)

Michael Diemer & Rebecca Eidson

New Members

Gary & Ginny Gaulin, Lawrence, Jane

Andrew & Emily Baker

Charlie Curtis

Judy Stech

Transfers Out

Catherine Caudle

Marilyn Sue Dolinar

Paul Woodward

Kathy Nixon

Maria Stamey

Dustin Foxworth

Tom & Doris Von Kaenel

Deaths & Interments

Alan Secor Armstrong
October 23, 1929 – August 2, 2021

Barbara Ann Betchel Armstrong
May 14, 1939 – September 20, 2021

Elizabeth Ann Sheldon Halpin
May 6, 1933 – July 3, 2021

William Anthony Maker
October 13, 1949 – November 10, 2021

Stanley Gosanko Nicholas
February 4, 1928 – August 12, 2021

Barbara Anne Robinson
June 24, 1921 – October 18, 2021

Beverly Norton “Ben” Skardon
July 14, 1917 – November 16, 2021

James Edward Spencer
May 9, 1937 – February 27, 2021

Alden Greer Valentine
May 20, 1933 – February 2, 2021

Patricia Walker Wanamaker
May 6, 1929 – December 21, 2021

Caroline Richardson Werntz
October 8, 1968 – March 6, 2021

Agenda

Opening Prayer—Noah Stansbury

Declaration of a quorum

Appointment of a secretary

Vote for approval of minutes of the 2020 Annual Meeting

Recognition of retiring vestry members and Senior Warden

Beth Kunkel
Samantha Murphy
Bill Purkerson
Peter Sparks
Bill McDaniel, Sr. Warden

Validation of election Results/Commissioning of new vestry members, Senior Warden, & Family
Ministry Coordinator

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Report on Nave Enhancement

2021 Financial Report—Jack McKenna 1-11

2022 Statement of Mission—Ellen Haase 12-14

Senior Warden's Report—Bill McDaniel 16-17

Rector's Report—Suz Cate 18-19

Adjournment

HOLY TRINITY ANNUAL MEETING MINUTES

January 24, 2021

The Reverend Suz Cate opened the meeting at 11:15 AM with a prayer, and declared a quorum. Due to the COVID-19 pandemic, the meeting was held on Zoom and as it began there were 53 screens participating with at least 15 of them showing two members of the parish. (During the meeting the high number of screens participating was 61.) Cary Berkeley Kaye was appointed the secretary for the meeting.

Suz recognized the service of six outgoing vestry members (Joe Yanes, Bob Greene, Sarah Maiberger, Shannon Quattlebaum, Clem Watson, and Cary Kaye), outgoing junior warden Bill Hurst, and outgoing treasurer Bob Taylor.

She also thanked staff of EDS and the church office, as well as sexton Jim Hylkema, for their hard work. New to the parish during this challenging year were parish secretary Sheryl Shankles and assistant to the rector Noah Stansbury. Lauren Russell has served as acting director of the Episcopal Day School during a COVID-related leave of absence of Suzanne Watkins.

Suz recognized those elected as members of the vestry to three-year terms (Jan Cribb, Marge Edie, Doris Von Kaenel, and Harry Morse), elected as junior warden to a one-year term (Clem Watson), selected by the vestry to fill partial terms (Beth Kunkel and Peter Sparks), and selected by the vestry as treasurer (Jack McKenna). The elections were validated unanimously with 59 screens on the call, many showing two members of the parish.

Suz commissioned the members of the parish entering on new service, and led us in prayer for the vestry.

Junior Warden's Report

Bill Hurst presented a slide show showing the history of Trinity Place from a 1916 plat showing the Episcopal and Methodist churches to our day. Major milestones included the securing of a right of first refusal to purchase the Methodist church in 2002, the purchase of the property in 2008, the 2014 Walls campaign for its demolition, and the 2019 Doors campaign for the recent work on regrading, completion of the field and parking lot, and construction of the pavilion. The new area has already served the SAME garden, worship, the Day School, and Canterbury.

The parish expressed its collective appreciation for the work of Bill and Tommye Hurst and Bob Taylor, as well as the many others who have contributed to the acquisition and development of the property.

Treasurer's Report

First, Bob Taylor presented the 2020 financial report. Characterizing 2020 as "a survival year," he noted that "we survived." The 2020 budget ended up in surplus due largely to pandemic-related reductions in expenses and the half year in which the assistant position was empty and the full year in which the Family Ministry Coordinator position was empty. There were reductions in income as well, and he noted that pledge offerings, non-pledge offerings, and investment income were all below budget. In addition, in the Trinity Place budget, football parking and other parking receipts were significantly below budget due to the pandemic.

Bob reviewed the status of the three mortgages on parish property related to Trinity Place. No funds from the Statement of Mission have been budgeted for these debts. The remaining debt on the purchase mortgage (originally \$2.4 million) is \$220,359.77, and it is scheduled to be paid off in 2025. The remaining debt on the demolition mortgage (originally \$300,000) is \$168,113.58, and it is scheduled to be paid off in 2026. Both of these mortgages were refinanced in February 2020. The debt on the construction mortgage is expected to be \$1.3 million by the end of 2021 (this incorporates the expectations that it will rise due to forthcoming additional payments to Trebel and for signage, and it will shrink due to early payments on the Doors campaign).

Bob thanked the members of the Finance Committee and the internal audit committee (Henry Pate, Kevin Crouse, Jack McKenna, and Brad Russell). He expressed his gratitude to and confidence in the incoming treasurer Jack McKenna.

Suz expressed the parish's wholehearted and unanimous gratitude to Bob for three years of service as treasurer.

Jack McKenna, incoming treasurer, discussed the 2021 Statement of Mission. Jack thanked Bob for his leadership for three years and his encouragement of Jack. He thanked the members of the Finance Committee (Bob Taylor, Phil Maiberger, Ellen Haase, John Warner, Bill McDaniel, and Clem Watson, as well as observers Suz Cate, Bill Hurst, and Noah Stansbury).

He thanked Jody Hunter who led stewardship in Fall 2020 in an unusual and challenging time. We have 122 pledging units and the target was \$572, 918.

Jack explained that the vestry voted on January 27, 2021 to balance the Statement of Mission for 2021 by using the 2020 surplus and deferring the annual scheduled payment to repay the Anderson Fund. The 2021 SOM reflects no raises for staff, the rector, or deacon. It allows for a half-year for a Family Ministry Coordinator. Assuming Doors contributions and football parking work out, it assumes no SOM funds for Trinity Place.

Jack noted that this budget is not sustainable for 2022 because it relied on the surplus from 2020 and because it relies on having the Family Ministry Coordinator position empty for a half year. He presented a list of SOM expenses that he described as not possible to cut (salaries and benefits, diocesan assessment, maintenance contracts, property and liability insurance, utilities, and telephone and internet access); he noted that these categories total \$484,918 and cover 84.6% of the budget and described it as a lean budget.

He discussed the Trinity Place SOM which projects income exceeding expenses by \$124,338.46, all of which should go to mortgage payments. These projections depend on a rebound in parking income and on Doors campaign support. The parish has reserves to cover approximately three months of mortgage payments.

Senior Warden's Report

Bill McDaniel reviewed the year. After big early plans the parish faced major changes as the effects of the COVID-19 pandemic hit. We adjusted to online services including evening compline and Sunday morning prayer. In-person, outdoor Sunday services resumed in June at St. Paul's and then moved to Trinity Place in September. In June we secured a major diocesan grant for the space for Canterbury and also hired Noah Stansbury. In July, due to a significant drop in enrollment at Episcopal Day School, the parish applied for and received a federal PPP loan, which has been forgiven; Bill thanked John Warner, Hap Wheeler, and Lynne Farmer for their hard work on that project. Bill expressed gratitude to engagement volunteers including Bill Purkerson, Kathy Crouse, and Cary Kaye, as well as Bill Hurst, outgoing vestry members, and staff.

Rector's Report

Suz urged parish members to read the Annual Report, which reflects adaptation and the ability to embrace change with confidence. The whole world has changed and she is grateful for our community's capacity to embrace change. Though we are the same Holy Trinity, we need to be ready to keep adapting.

Suz closed the meeting with a blessing, and Noah dismissed us.

*Respectfully submitted,
Cary Berkeley Kaye, Secretary to the Annual Meeting*

TREASURER

2021 Financial Report

Most of us expected that by the summer of 2021 things might be returning ‘back to normal.’ At the beginning of July, it looked like the worst of the pandemic was over and brighter days were ahead. Unfortunately, in August the Delta variant decided to make an appearance and we were forced to live with a once again ‘new normal.’ At the end of the year, it even got a little worse with the emergence of the Omicron variant. However, despite all the difficulties presented by the coronavirus, we made it through the year while maintaining healthy finances. This would not have been possible without the generosity and financial support of the parishioners of Holy Trinity!

Special thanks go to the members of the Finance Committee: **Ellen Haase, Phil Maiberger, Bob Taylor, John Warner, Bill McDaniel** (Senior Warden), **Clem Watson** (Junior Warden), **Mtr. Suz Cate**, and **Fr. Noah Stansbury**. Thanks also to **Bill Hurst** (Past Junior Warden) for his regular attendance and input at Finance Committee meetings. Most importantly, we must recognize the efforts of Parish Administrator **Lynne Farmer** to efficiently manage the financial activities of the Parish.

Thanks also need to go to the members of the annual audit committee, who reviewed the finances of the parish for the year 2020. This is a requirement of the diocese and ensures that we are practicing sound financial management of the Parish’s finances. The members include parishioners **Jim Beddow, Bradley Russell, Kevin Hughes**, and **James Reed**. Very special thanks indeed for the speed at which they were able to complete their task during the height of the Delta surge!

The first two pages of the financial statements are the Balance Sheet for Holy Trinity Episcopal Church. The first column shows the balance as of December 31, 2021. The second column shows the balance as of November 30, 2021. The third column shows the difference between the first and second columns. Some balances have increased, and others have decreased (shown in parentheses). The last column is the year-end balance of 2020. In general, our assets have increased, and our liabilities have decreased, leaving us in a stronger financial position at the end of 2021 than at the end of 2020.

Pages 5 and 6 of the financial statement are the Statement of Mission (SOM) budget for Holy Trinity Episcopal Church as of December 31, 2021.

The 2021 SOM budget was built using an expected income of \$529,454 and expected expenses of \$572,918, which left a deficit of \$43,464. To have a balanced budget \$43,464 of the surplus from 2020 was to be used in 2021 to achieve a balanced budget.

Budget Summary

1. Plate and Other Offerings for the month of December were 3.20 times above budget. Pledge Offering Income for December was 11% over budget. December was a good month! This resulted in the Total Income for 2021 being \$24,855.98 over budget. 2021 was a good year!
2. We fully paid our Diocesan Assessment of \$86,574.
3. For expenses, the column marked Over/Under YTD +(-) indicates whether we spent more or less than budgeted. A number in parentheses means that we spent that amount less than budgeted; if

we spent more than budgeted the amount over budget is shown. For expenses, seeing numbers in parentheses is a good thing because it means that we spent less than budgeted. In reviewing the SOM budget, there are very few categories where the budget was exceeded.

4. Overall expenses were \$28,772.98 below budgeted.
5. Ultimately, the total income minus the total expenses for the year left a net surplus of \$9,399.96. As a result, none of the \$43,464 from surplus from 2020 was needed for 2021.

The last page of the financial statement is the 2021 SOM for Trinity Place. At the beginning of the year, we had three mortgages for Trinity Place. The first mortgage was the acquisition loan. The second was the demolition loan. The third was the construction loan. In February 2021, with the completion of construction, we began paying on the construction loan for Trinity Place. The payments on the three loans totaled \$16,704.28 per month.

When the construction for Trinity Place was planned, it was estimated that the cost would be approximately \$1,600,000. As a result, the mortgage payment was calculated as if we borrowed the full amount. However, only a little over \$1,300,000 was drawn from the construction loan. As a result, we were essentially paying as if we borrowed the full \$1,600,000, which amounted to an additional \$5,000 per month beyond the amount required for what was borrowed. In March, the Vestry voted to pay off the acquisition loan by increasing the construction loan thereby reducing the total monthly mortgage by \$4,931.33. Essentially, this raised the construction loan to \$1,529,569.63, which would make our payments closer to what was borrowed.

The required monthly payments on the two mortgages are currently \$11,704.28, where before the consolidation the required monthly payments on the two mortgages were \$16,635.61. The Vestry voted that we continue making an additional \$5,000 principal payment each month (as long as we have the resources to do so) and we did that throughout the rest of 2021.

In 2021, we paid \$212,173.95 in mortgages for Trinity place, which includes the additional \$5,000 per month principal payments. Additionally, because of the generosity of parishioner's gifts, we made additional principal payments totaling \$81,917.05. The Vestry also voted to apply \$2,075.00 earned from game day football parking to the principal of the construction loan. We finished the year with a balance in the Trinity Place Fund of \$44,972.69. The demolition loan will be paid off in August of 2026 reducing the required mortgage payments by \$2,720.51.

If no additional principal payments were made to the construction loan, it would be fully paid off in April 2038.

Respectfully submitted,

Jack McKenna

Treasurer

Holy Trinity Episcopal Church - Clemson SC
Balance Sheet as of December 31, 2021

Monday, January 24, 2022 9:10 AM

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Account #	Account Name	YTD Balance	Previous Period Balance	Amount Diff Period	Previous Year Balance
Assets					
1.99.100.100	Holy Trinity-First Citizens Bank	58,419.98	50,394.84	8,025.14	50,394.84
1.99.100.105	Holy Trinity-First Citizens Bank MMKT	6,192.45	5,991.81	200.64	5,991.81
1.99.500.100	Thrift Shop-United Community Bank	10,134.78	10,181.49	(46.71)	10,181.49
1.99.500.101	Thrift Shop-United Community Bank MMKT	13,215.95	8,209.35	5,006.60	8,209.35
1.99.500.102	Petty Cash-Thrift Shop	100.00	100.00	0.00	100.00
	Cash	\$88,063.16	\$74,877.49	\$13,185.67	\$74,877.49
1.99.100.106	Holy Trinity-Edward Jones MMKT	374,002.24	411,953.32	(37,951.08)	411,953.32
1.99.100.110	Endowment-ECF MMKT	863.44	305.11	558.33	305.11
1.99.100.130	Holy Trinity-ECF MMKT	2,039.47	684.88	1,354.59	684.88
1.99.150.110	Receivable from Day School	0.00	30,400.00	(30,400.00)	30,400.00
1.99.200.109	Endowment-Investments-ECF	79,565.93	71,853.01	7,712.92	71,853.01
1.99.200.110	Endowment-Unrealized App/Depr-ECF	47,643.38	37,004.19	10,639.19	37,004.19
1.99.200.120	Thrift Shop-Investments- American Funds	48,896.37	43,596.80	5,299.57	43,596.80
1.99.200.125	Thrift Shop-Unreal App/Depr-American Funds	18,530.58	13,502.96	5,027.62	13,502.96
1.99.200.130	Holy Trinity-Investments-ECF	161,297.32	156,541.13	4,756.19	156,541.13
1.99.200.135	Holy Trinity-Unreal App/Depr-ECF	26,194.03	24,560.35	1,633.68	24,560.35
	Investments	\$759,032.76	\$790,401.75	(\$31,368.99)	\$790,401.75
1.99.300.100	Parish House Building	1,682,820.25	1,682,820.25	0.00	1,682,820.25
1.99.300.101	Parish House Bldg Improvements - Lower Level	136,073.00	136,073.00	0.00	136,073.00
1.99.300.102	Parish House Building-Improvements - Elevator	54,073.00	54,073.00	0.00	54,073.00
1.99.300.103	Parish House Building Improvements - Canterbury	50,257.90	50,257.90	0.00	50,257.90
1.99.300.104	Parish House Bldg.- Furn & Fixtures - Canterbury	48,356.12	38,240.56	10,115.56	38,240.56
1.99.300.108	Sanctuary and Office Building	1,168,927.13	1,168,927.13	0.00	1,168,927.13
1.99.300.110	Stained Glass Windows	93,590.00	93,590.00	0.00	93,590.00
1.99.300.120	195 Old Greenville Highway Asset	4,239,648.96	4,104,430.34	135,218.62	4,104,430.34
	Properties	\$7,473,746.36	\$7,328,412.18	\$145,334.18	\$7,328,412.18
	Total Assets	\$8,320,842.28	\$8,193,691.42	\$127,150.86	\$8,193,691.42
Liabilities					
2.99.200.129	Fidelity Investments	0.00	200.00	(200.00)	200.00
2.99.300.100	Prepaid Pledges-Holy Trinity-Operating Fund	34,000.00	35,380.80	(1,380.80)	35,380.80
	Current Liabilities	\$34,000.00	\$35,580.80	(\$1,580.80)	\$35,580.80
2.99.400.100	FCB Note Payable #1181940	0.00	220,359.77	(220,359.77)	220,359.77
2.99.400.110	FCB Note Payable #1591114	140,673.37	168,113.58	(27,440.21)	168,113.58
2.99.400.115	FCB Note Payable #4361488	1,355,650.39	1,210,083.08	145,567.31	1,210,083.08
	Long-Term Liabilities	\$1,496,323.76	\$1,598,556.43	(\$102,232.67)	\$1,598,556.43
2.99.400.120	Due to EDS - Investment at ECF	4,775.01	4,577.53	197.48	4,577.53
2.99.400.125	Note Payable-Pickens S&L PPP	0.00	30,400.00	(30,400.00)	30,400.00
	Total Liabilities	\$1,535,098.77	\$1,669,114.76	(\$134,015.99)	\$1,669,114.76
Fund Balance					
3.01.100.000	Operating Fund Balance	83,452.81	74,052.85	9,399.96	74,052.85
3.02.100.000	Memorial Fund Balance	9,050.62	4,005.91	5,044.71	4,005.91
3.03.100.000	Building Maintenance Fund Balance	15,061.52	23,403.95	(8,342.43)	23,403.95
3.04.100.000	St Paul's - Thrift Shop Fund Balance	135,352.48	108,078.54	27,273.94	108,078.54
3.05.100.000	Miller Foundation Fund Balance	0.00	1,441.80	(1,441.80)	1,441.80
3.06.100.000	Anderson Estate Fund Balance	82,387.50	81,593.94	793.56	81,593.94
3.12.100.000	Cange, Haiti Fund Balance	26,077.76	19,231.00	6,846.76	19,231.00
3.13.100.000	The Richard Hooker Series Fund Balance	15,526.90	14,884.57	642.33	14,884.57
3.14.100.000	Fran Davis Mem. Fund Balance	3,283.31	3,283.31	0.00	3,283.31
3.15.100.000	Education Scholarship Fund Bal	794.83	1,174.75	(379.92)	1,174.75
3.16.100.000	Bois Joli School Proj Fund Bal	2,360.38	7,511.18	(5,150.80)	7,511.18
3.17.100.000	Designated Gifts Fund Balance	13,724.88	12,928.83	796.05	12,928.83
3.18.100.000	Clemson-Canterbury Club	(5,045.90)	5,938.13	(10,984.03)	5,938.13
3.21.100.100	Trinity Place	2,790,062.89	2,562,056.43	228,006.46	2,562,056.43
3.22.100.100	Youth	4,409.13	4,128.13	281.00	4,128.13

Holy Trinity Episcopal Church - Clemson SC
Balance Sheet as of December 31, 2021

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Account #	Account Name	YTD Balance	Previous Period Balance	Amount Diff Period	Previous Year Balance
3.23.100.000	Reserve Fund Balance	181,621.48	167,592.35	14,029.13	167,592.35
3.24.100.000	Real Property Fund Balance	3,234,097.40	3,223,981.84	10,115.56	3,223,981.84
3.25.100.000	ECW Fund Balance Balance	14,328.06	10,164.93	4,163.13	10,164.93
3.30.100.000	Endowment Fund Balance	128,072.75	110,162.31	17,910.44	110,162.31
3.40.100.000	Nave Enhancement Fund Balance	44,432.26	81,970.10	(37,537.84)	81,970.10
3.41.100.000	Good Shepherd Fund	6,692.45	6,991.81	(299.36)	6,991.81
Total Fund Balance		\$6,785,743.51	\$6,524,576.66	\$261,166.85	\$6,524,576.66
Total Liabilities and Fund Balance		<u>\$8,320,842.28</u>	<u>\$8,193,691.42</u>	<u>\$127,150.86</u>	<u>\$8,193,691.42</u>

If the accounts in the subtotals have changed or if ledger (marked with "*") and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

Holy Trinity Episcopal Church - Clemson SC
Treasurer's Report as of December 2021 for Operating

Monday, January 24, 2022 9:09 AM

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Account Name	Period Activity	Monthly Budget	% of Budget Month	YTD Balance	Budget YTD	Over/Under YTD(+/-)	Previous YTD	Annual Budget
Income								
Plate and Other Offerings	10,930.85	3,416.00	320	47,132.29*	41,000.00	6,132.29	41,797.89	41,000.00
Pledge Offerings Income	44,392.02	40,538.00	110	506,243.39*	486,454.00	19,789.39	510,140.17	486,454.00
General Offerings	\$55,322.87	\$43,954.00	126	\$553,375.68*	\$527,454.00	\$25,921.68	\$551,938.06	\$527,454.00
Investment Income - Restricted	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Investment Income Income	10.76	166.00	6	505.08	2,000.00	(1,494.92)	885.64	2,000.00
Other Income	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Realized Gain/Loss Invest Income	(2.62)	0.00	0	(339.93)	0.00	(339.93)	(1,006.71)	0.00
Unrealized Gain/Loss on Invest Income	4.15	0.00	0	4.15*	0.00	4.15	3.51	0.00
Investment and Other	\$12.29	\$166.00	7	\$169.30	\$2,000.00	(\$1,830.70)	(\$117.56)	\$2,000.00
Total Income	\$55,335.16	\$44,120.00	125	\$553,544.98	\$529,454.00	\$24,090.98	\$551,820.50	\$529,454.00
Expense								
Clergy Health Insurance (Spousal)	(486.00)	0.00	0	0.00	0.00	0.00	(582.00)	0.00
Clergy Housing Allowance	4,333.34	4,334.00	100	52,000.07*	52,000.00	0.07	39,500.04	52,000.00
Clergy Pension	3,869.39	2,042.00	189	26,330.95*	24,504.00	1,826.95	20,276.84	24,504.00
Clergy Salaries	6,196.42	6,071.00	102	72,982.04*	72,857.00	125.04	60,244.87	72,857.00
Clergy SE Tax Offset	939.50	939.00	100	11,274.00*	11,273.00	1.00	8,537.00	11,273.00
Contract Labor	1,400.00	1,750.00	80	16,675.00	21,000.00	(4,325.00)	17,444.80	21,000.00
Diocesan Reimb for Asst. Rector	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Net Paycheck	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Payroll Tax Expense	1,139.07	752.00	151	11,610.03*	9,013.00	2,597.03	9,345.09	9,013.00
Staff Health Insurance	1,122.55	2,230.00	50	11,886.60	17,615.00	(5,728.40)	15,238.33	17,615.00
Staff Pension	482.81	564.00	86	5,397.61	6,771.00	(1,373.39)	5,981.67	6,771.00
Staff Salaries	11,721.84	12,022.00	98	113,750.08	117,811.00	(4,060.92)	101,981.73	117,811.00
Salaries and Benefits	\$30,718.92	\$30,704.00	100	\$321,906.38	\$332,844.00	(\$10,937.62)	\$277,968.37	\$332,844.00
Diocesan Assessment	7,214.00	7,214.00	100	86,574.00	86,574.00	0.00	84,617.00	86,574.00
Total Diocesan Assessment	\$7,214.00	\$7,214.00	100	\$86,574.00	\$86,574.00	\$0.00	\$84,617.00	\$86,574.00
Clergy Discretionary	0.00	375.00	0	4,500.00	4,500.00	0.00	3,200.00	4,500.00
Direct Outreach	4,500.00	2,416.00	186	29,000.00	29,000.00	0.00	29,000.00	29,000.00
Millennium Dev Goals	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Outreach	\$4,500.00	\$2,791.00	161	\$33,500.00	\$33,500.00	\$0.00	\$32,200.00	\$33,500.00
Capital Improvements	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Interest on 195 OGH	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Maintenance	518.81	1,666.00	31	10,643.60	20,000.00	(9,356.40)	20,282.69	20,000.00
Maintenance Contracts	394.36	1,459.00	27	14,240.87	17,500.00	(3,259.13)	15,977.99	17,500.00
Property and Liability Ins.	0.00	1,291.00	0	14,917.60	15,500.00	(582.40)	15,234.50	15,500.00
St. Pauls Expense	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Utilities	1,900.24	1,875.00	101	20,668.52	22,500.00	(1,831.48)	20,496.16	22,500.00
Facilities Expenses	\$2,813.41	\$6,291.00	45	\$60,470.59	\$75,500.00	(\$15,029.41)	\$71,991.34	\$75,500.00

Holy Trinity Episcopal Church - Clemson SC
Treasurer's Report as of December 2021 for Operating

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Monday, January 24, 2022 9:09 AM

Account Name	Period Activity	Monthly Budget	% of Budget Month	YTD Balance	Budget YTD	Over/Under YTD+(-)	Previous YTD	Annual Budget
Canterbury Club	0.00	84.00	0	633.12	1,000.00	(366.88)	445.35	1,000.00
Christian Formation	117.43	125.00	94	939.59	1,500.00	(560.41)	1,112.38	1,500.00
Christian Formation- Youth	297.82	125.00	238	2,155.50*	1,500.00	655.50	836.96	1,500.00
Evangelism	0.00	21.00	0	0.00	250.00	(250.00)	0.00	250.00
Fellowship	134.69	191.00	71	1,391.53	2,300.00	(908.47)	1,915.86	2,300.00
Kanuga-Parish Retreat	0.00	0.00	0	0.00	0.00	0.00	3,000.00	0.00
Music/Choir-Adult	1,777.00	209.00	850	2,462.00	2,500.00	(38.00)	1,725.22	2,500.00
Music/Choir- Youth	0.00	41.00	0	20.22	500.00	(479.78)	107.66	500.00
Pastoral Care	0.00	13.00	0	198.80	200.00	(1.20)	114.34	200.00
Stewardship	0.00	41.00	0	741.20*	500.00	241.20	520.49	500.00
Vestry Retreat	0.00	0.00	0	0.00	0.00	0.00	300.00	0.00
Worship/Altar Guild	280.00	125.00	224	1,071.63	1,500.00	(428.37)	878.80	1,500.00
Young Adult Ministry	0.00	87.00	0	0.00	1,000.00	(1,000.00)	161.03	1,000.00
Mission and Program Expenses	\$2,606.94	\$1,062.00	245	\$9,613.59	\$12,750.00	(\$3,136.41)	\$11,118.09	\$12,750.00
Conference/Trainings- Rector	0.00	87.00	0	1,000.00	1,000.00	0.00	641.65	1,000.00
Conference/Trainings-Asst. Rector	33.20	84.00	40	598.52	1,000.00	(401.48)	95.04	1,000.00
Conference/Training-Lay Staff	0.00	87.00	0	195.00	1,000.00	(805.00)	0.00	1,000.00
Equipment Purchases	0.00	125.00	0	3,057.14*	1,500.00	1,557.14	2,506.04	1,500.00
Payroll Service Expense	24.42	37.00	66	376.97	400.00	(23.03)	347.72	400.00
Postage and Freight	218.90	134.00	163	1,187.79	1,600.00	(412.21)	1,650.86	1,600.00
Printing & Publications	2,127.14	663.00	321	12,195.59*	8,000.00	4,195.59	7,889.58	8,000.00
Professional Exp- Lay Staff	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Professional Exp- Rector	88.31	250.00	35	1,684.36	3,000.00	(1,315.64)	1,248.96	3,000.00
Professional Exp-Asst. Rector	17.20	62.00	28	575.27	750.00	(174.73)	524.33	750.00
Supplies	407.87	584.00	70	5,297.40	7,000.00	(1,702.60)	6,771.69	7,000.00
Telephone and Internet Access	715.12	538.00	133	5,902.42	6,500.00	(597.58)	6,071.18	6,500.00
Mission/Program Support Exp	\$3,632.16	\$2,651.00	137	\$32,070.46*	\$31,750.00	\$320.46	\$27,747.05	\$31,750.00
Amount for Allocation	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Anderson Estate Fund Restoration	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Miscellaneous	(0.03)	0.00	0	10.00*	0.00	10.00	2,583.45	0.00
Special Expenses	(\$0.03)	\$0.00	0	\$10.00*	\$0.00	\$10.00	\$2,583.45	\$0.00
Transfers (In) Out (From) To Other Funds	0.00			0.00			0.00	
Total Expenses	\$51,485.40	\$50,713.00	102	\$544,145.02	\$572,918.00	(\$28,772.98)	\$508,225.30	\$572,918.00
Difference	\$3,849.76	(\$6,593.00)		\$9,399.96	(\$43,464.00)		\$43,595.20	(\$43,464.00)

* = Income/Expense exceeds amount budgeted to date

If the accounts in the subtotals have changed or if ledger and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

Holy Trinity Episcopal Church - Clemson SC
Treasurer's Report as of December 2021 for Trinity Place

Account Name	Period Activity	Monthly Budget	% of Budget Month	YTD Balance	Budget YTD	Over/Under YTD+(-)	Previous YTD	Annual Budget
Income								
Football Parking	0.00	5,600.00	0	62,174.43	67,200.00	(5,025.57)	21,687.65	67,200.00
OUR DOORS Pledge Offerings	28,575.67	8,057.00	355	195,609.43*	96,698.00	98,911.43	176,269.38	96,698.00
Parking Income	0.00	800.00	0	9,094.15	9,600.00	(505.85)	4,094.10	9,600.00
Phase II-Prism Pledge Offerings	0.00	334.00	0	2,917.05	4,000.00	(1,082.95)	8,577.52	4,000.00
Rental Income Inc.	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Trinity Place Memorials & Other Gifts	500.00	0.00	0	14,571.81*	0.00	14,571.81	0.00	0.00
Trinity Place-The Walls Offerings	0.00	47.00	0	0.00	520.00	(520.00)	520.00	520.00
Total Income	\$29,075.67	\$14,838.00	196	\$284,366.87*	\$178,018.00	\$106,348.87	\$211,148.65	\$178,018.00
Expense								
Advertising & Promotion	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Parking Supplies	0.00	125.00	0	1,925.80*	1,500.00	425.80	1,487.35	1,500.00
Transfer to Haiti Fund-University	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Student Support								
Total Parking Expenses	\$0.00	\$125.00	0	\$1,925.80*	\$1,500.00	\$425.80	\$1,487.35	\$1,500.00
Maintenance & Repairs	0.00	0.00	0	1,150.25*	0.00	1,150.25	0.00	0.00
Maintenance Supplies	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Plans & Designs	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Trinity Place Utilities	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Total Property Expenses	\$0.00	\$0.00	0	\$1,150.25*	\$0.00	\$1,150.25	\$0.00	\$0.00
Interest Exp Xfer to Operating Fund	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Interest Expense Exp.	4,130.42	4,349.00	95	53,284.36*	52,180.00	1,104.36	31,348.28	52,180.00
Loan Refinance Costs-FCB	0.00	0.00	0	0.00	0.00	0.00	8,048.00	0.00
Principal Loan #0001181940	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Principal Loan #1591114	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00
Net Interest Expenses	\$4,130.42	\$4,349.00	95	\$53,284.36*	\$52,180.00	\$1,104.36	\$39,396.28	\$52,180.00
Principal Loan #910004361488	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Total Expenses	\$4,130.42	\$4,474.00	92	\$56,360.41	\$53,680.00	\$2,680.41	\$40,883.63	\$53,680.00
Difference	\$24,945.25	\$10,364.00		\$228,006.46	\$124,338.00		\$170,265.02	\$124,338.00

* = Income/Expense exceeds amount budgeted to date
If the accounts in the subtotals have changed or if ledger and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

2022
STATEMENT
OF
MISSION

2022 HOLY TRINITY SOM SUMMARY

What follows are the summaries of the 2022 Holy Trinity SOM and the 2022 Trinity Place SOM. It is simply not possible to write a complete explanation for each line in the budget without approaching the length of War and Peace. As a result, if there is something that you would like explained further, please contact me (**Jack McKenna**) directly. I would be happy to provide whatever further information and justification that I can.

The 2022 Holy Trinity SOM shows five columns of numbers. The first two columns show the 2020 SOM Budgeted and Actual numbers. The third and fourth columns show the 2021 SOM Budgeted and Actual numbers. The fifth column shows the proposed 2022 SOM budget. Alongside each of the columns are the percentages of each number as part of the total. For example, for 2022 we expect Plate and Other Offerings of \$43,500, which would represent 8.3% of our estimated income.

The anticipated Plate and Other Offerings income is, as mentioned previously, \$43,500. This number is slightly less than the actual from 2021 but slightly more than the actual from 2020. In 2020, the actual was significantly less than budgeted. In 2021, the actual was significantly larger than budgeted. We chose a number that was somewhere in between.

As a result of the Stewardship Campaign, the Pledge Offerings for 2022 are \$482,124. In 2020 the actual pledge offerings received were less than budgeted. In 2021, the actual pledge offerings were greater than budgeted. Because of the generosity of Holy Trinity's parishioners, we anticipate that there will be additional pledge income. However, the budget for 2022 is built based on the numbers currently in hand.

For the Expenses for Salaries and Benefits, almost everything is expected to cost more in 2022 than in 2021. Most of the increases in 2022 are in line with the actual expenses for 2021 except three categories. First, Staff Health Insurance increased by 13.3%. Second, Staff Salaries have risen significantly. In 2020, the Family Minister position was unfilled and in 2021, it was filled for half of the year. In 2022, we have the Family Minister position funded for the full year. As a result, a large percentage of the salary increases are a result of growing into the Family Minister position. Salaries were not increased from 2020 in the 2021 budget. It was determined that an increase of 3.9% in 2022 salaries was appropriate for all positions filled for more than one year.

The third area of salary increase is Clergy Salaries. Mother Suz's salary increased by 3.9%, but **Fr. Noah**'s salary was adjusted more in order to bring him into the range provided by the Diocesan Salary Compensation guidelines in a timely fashion prior to the one-year anniversary of his ordination to the priesthood.

The Diocesan Assessment is 17.2% of our projected 2022 annual expenses. It is important to note that, in addition to providing funds for ministry and projects (such as our Canterbury Student Center refurbishment) around the Diocese, Clergy health benefits are paid by the Diocese.

Mission and Program expenses for 2022 largely match what was budget in 2021 or what was actually spent in 2021, with a few exceptions. Christian Formation-Youth was increased from what was budgeted for 2021 and what was spent in 2021. The only major increase was the commitment of up to

\$2,700 for a consultant for the Vestry Retreat (online) and further workshops to help determine a focus for our mission and programs so that we allocate resources to the things most important to us. This is especially important at a time when our needs seem to be greater than our resources.

In light of projected expenses exceeding projected income, we did not increase the Outreach budget.

Facilities expenses were budgeted the same as the 2021 SOM budget except for a small reduction in the Maintenance Contracts which was increased slightly above the 2021 actual expenses but below the 2021 budgeted amount.

Mission and Program Support Expenses were largely adjusted to match either the 2021 budget or the 2021 actual expenses or somewhere in between. The biggest increase was in printing, where the 2022 budgeted amount was slightly less than the 2021 actual expense for printing.

Overall, the 2022 SOM budget for Holy Trinity has a deficit of \$79,437.38 based on anticipated income and expenses. To have a balanced budget, which is required by Canon Law, \$43,464 was committed from the surplus from 2020, \$9,399 was committed from the surplus from 2021 and \$26,574.38 was committed from the Reserve Fund balance. The Reserve Fund balance as of December 31, 2021, was \$181,621.48. Our financial guidelines recommend maintaining a Reserve Fund balance equal to three months operating expenses. With the budget, three months operating expenses total \$151,390.35. As a result, the commitment of \$26,574.38 from the Reserve Fund balance leaves \$3,656.76 above the recommended Reserve Fund balance.

The 2021 budget was built using \$43,464 from the 2020 surplus. The 2022 budget is being built with \$79,347.38 in expenses beyond our income. The 'good news' is that we have the money to cover this shortfall from the surpluses from the previous two years and the Reserve Fund. However, we must hope that our projected shortfall is a result of the pandemic and that as we return to times similar to those before the pandemic our income will increase. There are clearly the funds to get through 2022 with this proposed budget. However, we must hope that the financial situation improves in 2022 because committing larger and larger amounts of reserve funds and surpluses is not sustainable in the long term.

2022 TRINITY PLACE SOM SUMMARY

The 2022 Holy Trinity SOM shows five columns of numbers. The first two columns show the 2020 SOM Budgeted and Actual numbers. The third and fourth columns show the 2021 SOM Budgeted and Actual numbers. The fifth column shows the proposed 2022 SOM budget. Alongside each of the columns are the percentages of each number as part of the total. For example, for 2022 we expect Football Parking Income of \$80,000, which would represent 44.4% of our estimated income.

Our two mortgages on Trinity place total \$145,651.36 per year. The Vestry is committed to eliminating the mortgages as quickly as possible and recommended paying an additional \$5,000 per month in principal payments as long as it is feasible. For 2022, the additional principal payments would require

an additional \$55,000 because the payment for January 2022 was made in 2021. Therefore, this would require a total of \$200,651.32 in mortgage and principal payments in 2022.

The total income for 2022 is estimated at \$180,000. The Trinity Place Reserve Fund has a balance as of December 31, 2021, of \$44,972.69, which means that after \$5,200 in parking expenses, \$200,651.32 in mortgage and principal payments, a balance of \$19,121.37 would remain in the Trinity Place Reserve Fund on December 31, 2022. It is desirable to maintain a balance in the Trinity Place Reserve Fund of three months operating expenses, which would require a balance of \$37,712.84 in the Trinity Place Reserve Fund.

At the end of 2021, we were slightly above the desired amount in the Trinity Place Reserve Fund (\$44,972.69). If we follow the proposed Trinity Place SOM budget for 2022, we will end the year with a Trinity Place Reserve Fund balance below the recommended amount (\$19,121.37). Because several parishioners make their Our Doors Pledge Offerings early in the year, this should not be a major concern that we temporarily drop below the recommended balance in the Trinity Place Reserve Fund balance.

Respectfully submitted,

Jack McKenna, Treasurer

01/24/2022

Operating Fund
Statement of Mission (SOM)

	<u>SOM 2020</u>	<u>%</u>	<u>Actual 2020</u>	<u>%</u>	<u>SOM 2021</u>	<u>%</u>	<u>Actual 2021</u>	<u>%</u>	<u>SOM 2022</u>	<u>%</u>
Income										
General Offerings:										
Plate and Other Offerings	49,449	8.6%	41,798	8%	41,000	7.7%	47,132	9%	49,500.00	8.3%
Pledges Offerings	522,400	91.0%	510,140	92.4%	486,454	91.9%	506,243	91.5%	482,124.00	91.6%
Sub-total General Offerings	571,849	99.6%	551,938	99.9%	527,454	99.6%	553,376	100.0%	525,624.00	99.9%
Investment and Other Income:										
Investment Income - Restricted	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Investment Income	2,500	0.4%	881	0.2%	2,000	0.4%	505	0.1%	500.00	0.1%
Realized Gain/Loss Sale Invest	-	0.0%	(594)	-0.1%	-	0.0%	(337)	-0.1%	-	0.0%
Unrealized Gain/Loss on Invest	-	0.0%	4	0.0%	-	0.0%	-	0.0%	-	0.0%
Sub-total Investment and Other	2,500	0.4%	290	0.1%	2,000	0.4%	168	0.0%	500.00	0.1%
Total Income	\$ 574,349	100.0%	552,228	100.0%	\$ 529,454	100.0%	553,543	100.0%	526,124.00	100.0%
Expenses										
Salaries and Benefits:										
Clergy Health Insurance	-	0.0%	(582)	-0.1%	0.00	0.0%	-	0.0%	-	0.0%
Clergy Housing Allowance	42,500	7.4%	39,500	7.2%	52,000	9.8%	52,000	9.4%	52,000.00	9.9%
Clergy Pension	20,896	3.6%	20,277	3.7%	24,504	4.6%	25,331	4.8%	26,344.00	5.0%
Clergy Salaries	65,973	11.5%	60,245	10.9%	72,857	13.8%	72,982	13.2%	82,230.00	15.6%
Clergy SE Tax Offset	9,615	1.7%	8,537	1.5%	11,273	2.1%	11,274	2.0%	12,124.00	2.3%
Contract Labor	23,000	4.0%	17,445	3.2%	21,000	4.0%	15,675	3.0%	21,000.00	4.0%
Net Paycheck	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Payroll Tax Expenses	9,448	1.6%	9,345	1.7%	9,013	1.7%	11,610	2.1%	10,440.00	2.0%
Staff Health Insurance	24,597	4.3%	15,238	2.8%	17,615	3.3%	11,887	2.1%	13,471.00	2.6%
Staff Pension	8,646	1.5%	5,982	1.1%	6,771	1.3%	5,398	1.0%	5,632.38	1.1%
Staff Salaries	123,628	21.5%	101,982	18.5%	117,811	22.3%	113,750	20.5%	136,468.00	25.9%
Sub-total Salaries and Benefits	328,303	57.2%	277,968	50.3%	332,844	62.9%	321,906	58.2%	359,709.38	68.4%
Diocesan Assessment	86,346	15.0%	84,617	15.3%	86,574	16.4%	86,574	15.6%	90,352.00	17.2%
Mission and Program Expenses:										
Christian Formation	1,500	0.3%	1,112	0.2%	1,500	0.3%	940	0.2%	1,000.00	0.2%
Kanuga - Parish Retreat	3,000	0.5%	3,000	0.5%	-	0.0%	-	0.0%	-	0.0%
Christian Formation-Youth	1,500	0.3%	837	0.2%	1,500	0.3%	2,156	0.4%	3,000.00	0.6%
Young Adult Ministry	1,000	0.2%	161	0.0%	1,000	0.2%	-	0.0%	-	0.0%
Music/Choir -Adult	2,500	0.4%	1,725	0.3%	2,500	0.5%	2,462	0.4%	2,500.00	0.5%
Music/Choir -Youth	500	0.1%	108	0.0%	500	0.1%	20	0.0%	500.00	0.1%
Worship/Altar Guild	2,000	0.3%	879	0.2%	1,500	0.3%	1,072	0.2%	1,000.00	0.2%
Canterbury Club	1,000	0.2%	445	0.1%	1,000	0.2%	633	0.1%	500.00	0.1%
Fellowship	2,300	0.4%	1,916	0.3%	2,300	0.4%	1,392	0.3%	1,500.00	0.3%
Evangelism	250	0.0%	-	0.0%	250	0.0%	-	0.0%	-	0.0%
Pastoral Care	200	0.0%	114	0.0%	200	0.0%	199	0.0%	200.00	0.0%
Stewardship	500	0.1%	520	0.1%	500	0.1%	741	0.1%	1,000.00	0.2%
Vestry Retreat	2,000	0.3%	300	0.1%	-	0.0%	-	0.0%	2,700.00	0.5%
Sub-total Program Expenses	18,250	3.2%	11,118	2.0%	12,750	2.4%	9,614	1.7%	13,900.00	2.6%

	SOM 2020	% Actual 2020	% SOM 2021	% Actual 2021	% <u>SOM 2022</u>	% <u>%</u>
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\$	30,231.14	Reserve Fund
\$	43,464.00	Operating Fund 2020
\$	9,399.00	Operating Fund 2021
\$	83,094.14	Total
\$	<u>(79,437.38)</u>	Deficit Operating Fund 2022
\$	3,656.76	
\$	181,621.48	Reserve Fund Balance
\$	<u>(151,390.35)</u>	Reserve Fund 3 months expenses
\$	30,231.14	Reserve Fund Balance

01/24/2022

Trinity Place Fund
Statement of Mission (SOM)

	<u>SOM 2020</u>	<u>%</u>	<u>2020 Actual</u>	<u>%</u>	<u>SOM 2021</u>	<u>%</u>	<u>2021 Actual</u>	<u>%</u>	<u>SOM 2022</u>	<u>%</u>
Income										
Football Parking Income	77,000.00	28.1%	21,687.65	10.3%	67,200.00	37.7%	62,174.43	21.9%	80,000.00	44.4%
OUR DOORS Pledge Offerings	174,233.72	63.7%	176,269.38	83.5%	96,698.04	54.3%	195,609.43	68.8%	80,000.00	44.4%
Parking Income	14,840.00	5.4%	4,094.10	1.9%	9,600.00	5.4%	9,094.15	3.2%	15,000.00	8.3%
Prism II Pledge Offerings	7,500.00	2.7%	8,577.52	4.1%	4,000.00	2.2%	2,917.05	1.0%	-	0.0%
Memorial and other Gifts	-	0.0%	-	0.0%	-	0.0%	\$ 14,571.81	5.1%	\$ 5,000.00	2.8%
Trinity Place-The Walls Offerings	-	0.0%	520.00	0.2%	520.00	0.3%	-	0.0%	-	0.0%
Total Income	\$ 273,573.72	\$ 1.00	\$ 211,148.65	\$ 1.00	\$ 178,018.04	\$ 1.00	\$ 284,366.87	\$ 1.00	\$ 180,000.00	100.0%
Expense										
Advertising & Promotion	-	0.0%	-	0.0%	-	0.0%	-	0.0%	1,200.00	0.7%
Parking Supplies	500.00	0.2%	1,487.35	0.7%	1,500.00	0.8%	1,925.80	0.7%	4,000.00	2.2%
Total Parking Expenses	500.00	0.2%	1,487.35	0.7%	1,500.00	0.8%	1,925.80	0.7%	5,200.00	2.9%
Maintenance and Repairs	-	0.0%	-	0.0%	-	0.0%	1,150.25	0.4%	-	0.0%
Total Property Expenses	-	0.0%	-	0.0%	-	0.0%	1,150.25	0.4%	-	0.0%
Interest Expense	\$ 44,670.00	16.3%	\$ 31,348.28	14.8%	\$ 52,179.58	29.3%	\$ 53,284.36	18.7%	\$ 48,000.00	26.7%
Loan refinace costs	7,548.00	2.8%	8,048.00	3.8%	-	0.0%	-	0.0%	-	0.0%
Interest Exp Transferred to Operatin	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Interest Exp Transferred to Reserve	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Net Interest Expense	52,218.00	19.1%	39,396.28	18.7%	52,179.58	29.3%	53,284.36	18.7%	48,000.00	26.7%
Total Expenses	52,718.00	19.3%	40,883.63	19.4%	53,679.58	30.2%	56,360.41	19.8%	53,200.00	29.6%
Difference	220,855.72		170,265.02		124,338.46		228,006.46		126,800.00	

Comments

Trinity Place Funds \$44,972.69 as of Dec 31, 2021
2 loan payments + parking expenses in 2022= \$145,651.36 (plus \$55,000 is additional \$5,000 monthly Principle only payment is resumed in Feb 2022)

SENIOR WARDEN 2021 Annual Report

*Love with the heart of Christ, think with the mind of Christ,
and act in the world as the body of Christ.*

As we began 2021, vaccines were becoming available although sometimes hard to find. Many of us were vaccinated in late Winter. As Spring arrived, more of our population were vaccinated. The CDC began to relax restrictions and in late Spring we were having services indoors without a mask requirement. I thought that worst was surely over, but the Delta and Omicron variants changed our plans. We are again asked to mask up and social distance where possible. This set back did not stop us from our indoor worship services. We just re-instated our mask policy. We also began administering Communion again.

Suz, Noah, and the Worship Committee have done an excellent job in offering our Parish Family many different options to worship. We will continue streaming services on <https://www.holytrinityclemsontn.org/hvt/>. During the past year, we had these services:

- Compline at 8:30 pm each Sunday through Thursday
- Sunday: Holy Eucharist Rite One, no music at 8:00 am
- Sunday: Holy Eucharist Rite Two, Trinity Place at 9:30 am (Seasonal)
- Sunday: Holy Eucharist Rite Two, music at 10:30AM
- First Sunday of the month: Holy Eucharist Rite 1 5:00 PM St. Paul's, Pendleton

We have so much to be thankful for. The Nave Enhancement project is complete, and the new organ is in place and sounds amazing. We are blessed by the generosity of several Parishioners that allowed us to pay down the debt on Trinity Place and to do other wonderful things for the Parish. Trinity Place is just beautiful. It offers us so much flexibility to have this outdoor space. In the Fall, we added new signage to Trinity Place and to the breezeway and Parish Hall.

We are currently in solid financial shape, thanks to the continued faithful giving by our Parish. **Jack McKenna**, our Treasurer, and **Lynne Farmer** our Parish Administrator have provided the Vestry with financial data to help the Vestry make informed decisions for the Parish.

Fr. Noah is leading our Canterbury Ministry and the new group is off to a great start of worship and fellowship. A big thanks to the Diocese for a grant to refurbish and refurbish the space in our basement for Canterbury and our Youth Group.

The Stewardship Committee is working to make our giving a year-round process and not just a campaign. This year's goal set by the Committee is \$530,000. During the campaign, videos from different ministry groups were featured showing why stewardship is so important to their mission. To date, we have received 114 pledges totaling \$480,524. We are hoping to receive additional pledges this year.

The Episcopal Day School is again in solid financial shape. We are thankful for the families that continue entrust us with the early education of their children. I am especially thankful for **Lauren Russell** who served as interim Day School Director. Her leadership and management skills were crucial

in getting the Episcopal Day School back on solid footing. In June, we hired a permanent Day School Director, **Stephanie LaGuardia**. She has been instrumental in moving the Day School forward. This Fall the Vestry approved funding from the EDS budget for a new website to be used by parents and help in recruiting new students.

The Vestry also approved the hiring of a new Family Minister Coordinator, **Jerae Wallace**. Jerae will work with the Sunday teachers and the youth group to provide curriculum and activities to keep our young people engaged with Holy Trinity.

In August, we welcomed **Bishop Andrew Waldo** on his last official visit before his retirement this year. Bishop Waldo confirmed the following people during the 10:30 service on August 22nd: **Andrew Baker, Roger Brown, Ashley Crouse, Mason Johnstone, Jack Purkerson, Greyson Tindal, and Shelby Wallace**.

Later in October, we held the Holy Trinity Bazaar. The Bazaar was well attended and successful.

In the early part of 2021, the Vestry appointed **Peter Sparks** and **Beth Kunkel** to fill unexpired terms. Speaking of the Vestry, I cannot thank enough all the members of the Vestry for my two terms as Senior Warden. I was truly blessed to serve with a group of people who love our church and sometimes had to make tough decisions on your behalf. I would like to especially thank these members who like me, their terms expired this year. Thank you, **Beth Kunkel, Peter Sparks, Samantha Murphy, and Bill Purkerson**.

I am extremely thankful for all the people who work tirelessly behind the scenes to make our Parish such a wonderful place to worship and to be a part of a spiritual loving community. I am thankful for our staff, **Suz, Noah, Sheryl, and Lynne** who do so much to make our church our home.

In closing, I would like to make an appeal to those members of our church family who have, for whatever reasons, not been a part of our family since Covid-19 devastated our lives. We want you back, we need you back, we love and miss you. If you still do not feel comfortable coming in person join us online but please stay engaged. Holy Trinity is home, a warm loving home and is bigger than any person or virus. Holy Trinity has been here for a long time and will be here for a long time but only if you are a part of the future.

Thank you again for the privilege of serving as your Senior Warden for the last two years. It has been an honor. Please keep our new Senior Warden, **Ellen Haase**, and the incoming Vestry members in your prayers.

Respectfully submitted,

Bill McDaniel

Senior Warden

RECTOR

Annual Report 2021

Looking back through past reports to the Annual Parish Meeting, I came across my notes for the report on 2019. I was reminded that our great challenges that year were constant road construction on Hwy 93, bats in the Nave, and the departure of our Assistant to the Rector and Campus Minister.

As I read through those notes, I remembered how huge those challenges seemed, and how encouraging the successes were. **Bill McDaniel** had just been elected Senior Warden, and **Bill Hurst** was continuing as the Junior Warden. Neither could have known what was in store for all of us in just a few weeks. I think perhaps **Bill M.** deserves a special award for serving the maximum time allowable in elected leadership, including two years as Senior Warden in a global pandemic. When **Bill H.** passed the Junior Warden baton to **Clem Watson** last year, it was a seamless handover, in part because they are both so steady and calm and in part because **Bill** has remained actively involved in the leadership of property projects. I am exceedingly grateful to all three of these servant leaders, who have been exemplars of Christian leadership in this exceptionally difficult time.

2021 has been a year of challenges that we could never have foreseen back in 2019, our second year of surviving a in a global pandemic. It is hard to remember, at this point, the strange mixture of anxiety and hope that characterized the early months as some of us began to receive the vaccines that held such promise for “getting back to normal.” In the early months of 2021, we were unable to gather indoors for worship, so we made good use of Trinity Place, where we were able to offer Holy Communion, although only in one kind. We also continued to record and share an online service that continued to improve as we acquired more and better equipment, as well as growing in our proficiency at worshipping online. Our Music Ministers, **Rebecca Bowman** and **Cynthia Spejewski**, as well as our wonderful, brave, resilient choir proved to be rather adept at providing music to enhance our worship, often working under very uncomfortable health and safety requirements. In addition to coordinating guest musicians and learning a new instrument, **Cynthia** has taken on working with and leading our Children’s Choir after **Leah Durham** moved away in August.

On Palm Sunday, we were able to return to the Nave for worship, although many restrictions remained. We began livestreaming our 10:30 am service on Facebook and YouTube, an innovation that will continue into the foreseeable future, pandemic or no. As we brought our Nave worship onto screens near and far, we all watched the transformation of the wall behind the altar unfolding over several months. The technicians and artisans of **Lincoln Pipe Organs** built and installed our magnificent new organ and its housing, finally completing the “liturgical east” wall of the Nave in such a fashion to truly enhance our worship. The organ itself is truly a near-perfect fit for our space. The Nave Enhancement Committee continues their work, focusing now on finding a cross and a tabernacle to complete the alcove behind the altar. **Mickey Harder** chairs that committee and was indispensable in her determined pursuit of progress during the installation process.

In June and July, we enjoyed a brief conviction that we had turned the corner on COVID and looked forward to a grand reopening of sorts, planning for a traditional program year kick-off, welcoming everyone back to something like our normal parish life. We even were finally able to hire a Family Ministry Coordinator, **Jerae Wallace**. You can read in her report about the adaptive ways that our

committed Family Ministry Team and adult volunteers worked to keep our children and youth engaged in their life of faith at Holy Trinity. Of course, the Delta variant of COVID dashed those plans as we endured some of the worst impact of the pandemic we had seen so far in the Upstate. We reinstated masking and distancing protocols for indoor gatherings and hunkered down again.

Your parish staff have worked tirelessly and graciously to support the mission and ministry of Holy Trinity in this difficult time of ever-changing expectations. **Lynne Farmer** and **Sheryl Shankles** are the central nervous system of our office operations, working together to keep the administrative, financial, and logistical functions running as smoothly as possible. I can't thank them enough for their dedication and patience with the many pivots we have endured over the course of the pandemic. **Jim Hylkema**, our sexton, is diligent in his care for our work and worship spaces, and lifts our spirits daily with his wisdom and wit.

Fr. Noah Stansbury was ordained a priest in February at the Cathedral, one of a cohort of "pandemic priests" whose ministry will be forever marked by this extraordinary beginning. **Fr. Noah** has proven to be an excellent preacher and teacher and has been an indispensable associate in ministry. I am fortunate to have such a capable colleague, and we are all blessed by his ministry with us.

Our unofficial staff member is our worship technician, **Will Cate**. I am obviously quite biased about his sterling qualities, but it is indisputably true that **Will** has made possible for us a level of excellence in our online worship that is far superior to most churches of our size. Will has worked countless hours producing our recorded worship, installing camera and computer equipment in the Nave, and running our livestreams from the Narthex (while singing in the choir, serving as a Eucharistic Minister, and reading lessons and intercessions). Ordinarily I would shy away from singling out my husband for accolades, but his service to this parish over the last two years deserves recognition.

I have mentioned several people to offer thanks for their dedicated service. There are others who have worked quietly and faithfully to fulfill our mission *to love with the heart of Christ, think with the mind of Christ, and act in the world as the Body of Christ*. **Bill McDaniel** has shared thanks for the Vestry and their work, which I echo. I also must thank **Beth Kunkel** for her leadership with the SAME Garden (So All May Eat), which has been astonishingly productive in its first year, producing hundreds of pounds of food, herbs, and flowers that we have shared with our neighbors. **Beth** also manages our kitchen and Creation Care efforts to reduce our waste streams by composting and recycling. We all enjoy the fruits of **Byron Harder's** countless hours of tending to our beautiful flower gardens and lawns.

Pam Mack and the Pastoral Care Committee have done a wonderful job of delivering tokens of love to members of the parish. Our Engagement and Fellowship Committee have tried very hard to help us all celebrate milestones and gather as safely as possible, thanks to the faithful efforts of **Lynn Smith**, **Robbie Grider**, and **Jan Cribb** with assistance from many others. And, of course, our dear **Pasqualies** have provided their special ministrations for the bereaved, gamely and graciously adapting their trademark hospitality to meet the demands of COVID restrictions. **Mary Bowman** is stepping down from her long tenure of leading this special ministry, and I hope you will join me in expressing heartfelt thanks for her service. Our Worship Support Ministries, led by our Music Ministers, Altar Guild Chairs, and Usher Coordinator will be thanked in the report of that Committee. I am always fearful of leaving someone out of these expressions of gratitude. If I have inadvertently done so on this occasion, I beg your forgiveness.

I turn now to the future. I will offer more fulsome reflection in my address to the Annual Meeting, but I lay before you here the most salient points. We face great challenges in the years to come. The latest strain of the novel corona virus has pushed infection rates through the roof, making it very difficult to plan for active ministry. We are doing the best that we can until things get better, as I have faith they will. The challenge that concerns me most for the future of the parish is the absence of so many dear friends for such a long period of time. I say that not to chastise, but to be open and honest about the fact that I miss those of you who have not been able to join us in person. Each of you is a cherished part of this parish, and I long for the day when we can all be together in person, face-to-face without masks or anxiety about getting sick or causing someone to become sick.

Beyond the fact of missing the presence of dear friends, we face the challenge of having enough hands engaged in support of our ministries and programs. We don't just miss having everyone, we *need* everyone. In 2022, the Vestry will be assessing our ministries and programs prayerfully, pragmatically, and hopefully. The truth is that we may not be able to sustain the level and type of activity that has been habitual in the past. Our task will be to discern, through prayer and conversation with each ministry group, what is essential to the mission and ministry of Holy Trinity. The Vestry will work with Project ReNewal, an Episcopal ministry consultancy, as we engage in this work of assessment and discernment. I believe the initial phase of resetting our focus and priorities will take most of this year. We will not take any action beyond assessment without extended conversation and communication. Our goal in this work will be to focus on connecting with the good news of the gospel and figuring out the specific ways that Holy Trinity shares that good news with each other and our neighbors.

In 2022, we will remain people of faith, even in the face of anxiety. We will recall our Baptismal commission as ministers of the Gospel together, and we will be a people passionately seeking to love with the heart of Christ, think with the mind of Christ, and act in the world as the Body of Christ.

Respectfully submitted—with much love,

Mother Suz Cate+

ASSISTANT TO THE RECTOR

Annual Report for 2021

As 2021 drew to a close, many people in my circles were discussing whether they felt they were in a better place than at the end of 2020 and whether 2021 was easier or harder than 2020. Everyone's calculus is a little different and I would expect that each answer bears its own nuance, but for my part as I look back on the previous 12 months among you, I can say that yes, the ministry I have carried out at Holy Trinity in 2021 brought much that is worth celebrating compared to the challenges of 2020.

As a campus minister, my sense of time naturally tracks with the academic calendar. I have been among you for three semesters now, or 18 months; my familiarity with Holy Trinity as a parish and with Clemson as a university and a community have both grown enormously in 2021. It has been a joy to worship together in the nave and online, and to continue to get to know you, both at church and in your homes. We have found our way back to safe in-person gatherings and continue to grow into our newfound capacity for doing old things in new ways, as the prophet Isaiah reminds us that God always promises to do.

The bulk of my work pertains to our ministry to the University, which is reported below. Otherwise, I continue my priestly work at the direction of the Rector: preaching and administering the sacraments regularly, teaching adult formation classes periodically, providing leadership and pastoral care in her absence, and guiding our weekly communications and worship leaflet production. I have enjoyed getting to know the diocese a little bit better as well, having participated in the events surrounding the election of **Bishop-elect Daniel Richards** and in the annual Diocesan Convention in Greenville. My continuing education this year consisted primarily of attending the annual alumni lectures at Sewanee, featuring **Bishops Jennifer Baskerville-Burrows** (Indianapolis), **Phoebe Roaf** (West Tennessee), and **Eugene Sutton** (Maryland) speaking on themes of racial reconciliation in the Episcopal Church.

Faithfully yours,

Fr. Noah

ALTAR GUILD

2021 Annual Report

The Altar Guild serves under the direction of the Rector and works behind the scenes preparing for the worship services in the church. Service on the Altar Guild is a highly rewarding experience. To prepare the altar, to polish, set up and clean the holy things we use for the Holy Eucharist and other church worship events is to participate in a deep way with the worship of God and to render a vital service to the worshipping community of Holy Trinity and St. Paul's. We are always seeking parishioners to serve on our altar guild, so if you'd like to contribute your time and talent, please contact one of our members.

Normally, the Altar Guild for Holy Trinity Episcopal Parish is divided into 4 groups - one for each Sunday of the month (with 5th Sundays alternating through the groups) and one for St. Paul's Episcopal Church in Pendleton. Each group is subdivided into members who handle the tasks necessary for the 8 am service, the 10:30 am service, and other services (such as the outdoors services at Trinity Place). Special events such as funerals and semi-annual cleaning are done on a volunteer basis. We could not

do this without the help of volunteers who may not officially serve on Altar Guild but who assist us with set up for special occasions. The current roster of Altar Guild Members is shown below.

Jan Cribb	Wendy Longo	Iris Reed
Jerome Cribb	Sally Mathiasen	Ann Russell
Donna Davis	Anna McKenna	Mary Lou Sigsby
Cheryl Desellier	Jack McKenna	Betty Snowden
Judy Fairey	Diana Manly	Mark Stokes
Robbie Grider	Dorothy Meeks	Martha Williams
Jane Hamilton	Sally Morrell	Kathy Woodard
Emma Harrington	Nancy Pate	

Respectfully submitted,
Anna McKenna

CANTERBURY 2021 Annual Report

As I reflect on the past year, I am surprised to be reminded how busy it was even in the midst of the challenges presented by the pandemic. Canterbury has begun to thrive this year and is poised for continued growth and connection with many of our university partners.

In January 2020 we began to use the new Canterbury Student Center in earnest, after one very cold Wednesday in the Trinity Place pavilion. Each Wednesday we share a meal together and discuss a topic of theological interest to the group while enjoying each other's company. We typically celebrate the Eucharist on the first Wednesday of the month. In the fall semester we added Evening Prayer to our weekly agenda; all Holy Trinity members are welcome to join us in the Chapel at 5:30 pm on Wednesdays. For our weekly discussions, I aim to provide a framework of a balanced spiritual diet and let the students fill in the blanks based on their interests and needs. Some highlights from the year included a study of *The Cross and the Lynching Tree* by James Cone, selected sessions from the *Transforming Questions* curriculum from Forward Movement, and a challenge from the students for me to summarize all of church history in one hour. In the fall semester we joined the Lutheran Campus Ministry for joint worship and fellowship on two occasions, which both groups have greatly enjoyed. Our group also enjoyed a retreat day at the Church of the Ascension in Seneca and an overnight retreat in Columbia to hear the Presiding Bishop speak.

In August, the university's student activities fair returned to an in-person format and our recruitment drive for the current academic year was a great success. In combination with students referred from parishes of the diocese, we reached out to some 40 students, many of whom have come to visit Canterbury or Holy Trinity. At the end of 2021, we are averaging eight to ten students each Wednesday, with a total of 16 students in some kind of regular engagement with Holy Trinity. Many of our new students are encountering the Episcopal Church for the first time as they explore their own spirituality, often with backgrounds in evangelical churches. We offer many of the treasures of our Anglican/Episcopal tradition and offer new ways of thinking about Christian practice, and everyone is welcome to

engage with that as little or as much as they find helpful; some have become regular attendees on Sunday mornings. Our collaboration with PRISM, the United Church of Christ student ministry, has also raised our profile as a place for LGBTQ+ Christian students. Canterbury has become known as a place where it is safe to ask questions and where people are welcome and affirmed. Getting to walk with students from these backgrounds has been a singular joy for me, since it is a journey with which I am personally well-acquainted. I am convinced that this is what sets Canterbury apart from so many campus ministries at Clemson and that it will continue to be a simple, sustainable strategy for growth.

Over the summer I received an invitation to apply to The Vinery, a new program funded by the Lilly Endowments to support mainline congregations in their ministry to universities. After going through the application and interview process, we were selected as one of eight churches for the inaugural cohort. This two-year program will begin in January 2022, and I look forward to the many opportunities for renewal it will bring to Holy Trinity. More information about the program can be found in the November 2021 issue of *Tempo* and at thevinery.org.

Aside from student ministry, my work at the university continues in many of the expected ways, through collaboration with other campus ministers (particularly my Lutheran, Presbyterian, Roman Catholic, and United Church of Christ counterparts), participation in the Clemson Interfaith advocacy group, and liaising with the University's Division of Student Affairs. The new university chapel was officially dedicated in December 2021 and I am eager to see how we might collaborate with some of our ecumenical partners to carry out the work of the Church in the midst of campus.

My gratitude is due to many, but especially to our peer ministers, **Christine Scott** (2020-21) and **Emma Harrington** (2021-22), who tell me if one of my ideas is hopelessly out-of-touch and who keep bringing our student community together; to **Sue Smink**, who coordinates our Canterbury dinners and helps me and our cooks roll with the punches; and of course to **Mother Suz Cate**, whose insight, support, and encouragement has been of untold value and without whom I simply would not be able to do this work.

Faithfully yours,

Fr. Noah

2021 Holy Trinity Bazaar and Artisan Market

10/16/2021

Sales (includes cash box deposit)	\$	10,264.67	
Vendor income	\$	550.00	
TOTAL INCOME	\$		10,814.67
Signage	\$	103.26	
Lunch- Bill	\$	135.02	
Baskets	\$	130.70	
Stocking supplies	\$	111.76	
cash boxes for booths (redeposited)	\$	1,100.00	
Pixie & Bills-burgers	\$	70.80	
TOTAL EXPENSES	\$	1,651.54	
NET PROCEEDS		\$	9,163.13

ECW

ECW Fund Balances

12.31.2020	Beginning Balance	\$	10,164.93
	Bazaar income	\$	10,814.67
	Bazaar expenses		
	ECW donations to Charities from 2020 Bazaar proceeds:	\$	1,651.54
3.2.2021	Meals on Wheels Clemson	\$	500.00
	Our Daily Rest Seneca	\$	500.00
	Family Promise of Pickens Co.	\$	500.00
	Meals on Wheels of Pickens Co.	\$	1,000.00
	Episcopal Day School Scholarships	\$	1,000.00
	Ripple of One	\$	1,500.00
12.31.2021	Ending Balance	\$	14,328.06

EfM

Education for Ministry (EfM) is a small, mentored group that meets weekly, over Zoom since August, 2020. Our group is mentored this year by Mtr. Suz and Jim Beddow. The program is a four-year course of study that provides a framework for the group to connect faith to their daily lives through reading and discussion of the Bible, Christian history, and theology. EfM for 2020-21 wrapped up in May and the 2021-22 EfM group began a new year in late August.

Respectfully submitted,

Jim Beddow

EPISCOPAL DAY SCHOOL 2021 Annual Report

2021 Board Members

John Warner – Chair of the Board & Vestry Representative

Second Vestry Representative (currently vacant as **Marge Edie** resigned due to health reasons)

Sheliah Durham – Parish Representative

Sally Morrell – Parish Representative

Bill McDaniel – Senior Warden

Shannon Quattlebaum – Parish Representative

Mtr. Suz Cate – Head of School & Rector

Hap Wheeler – Parish Representative

Stephanie LaGuardia – Director

EDS Challenges during COVID

The pandemic, which reached U.S. shores in early 2020, has challenged the Episcopal Day School in many ways. Like many other entities, the Day School was forced to close in March of 2020. Out of fairness to the teachers, and appreciation for their service, the board decided to continue paying them through June 2020. Like other schools, enrollment did not return to its previous level, as many parents decided to home-school their children. Our enrollment fell by over half, from 56 to 25, when the school re-opened in August of 2020. Part of this decline was since the school could not accommodate 2-year-old students while complying with South Carolina Department of Social Services (DSS) COVID protocols. The school's 2020-2021 class therefore consisted of only 3- and 4-year-olds.

Another challenge was the resignation of **Suzanne Watkins**, the school's long-time director. **Suzanne** was replaced by **Lauren Russell** just prior to the start of the 2020-2021 academic year. **Lauren** did an exemplary job as Acting Director. As a long-time teacher at the school, Lauren kept the school running smoothly which ensuring that it adhered to DSS COVID protocols. As a result of her efforts, and the efforts of everyone involved with the school, the school experienced minimal disruptions related to

COVID. **Lauren**, the teachers, and custodian **Jim Hylkema** are to be thanked for making the 2020-2021 academic year a successful one.

Staff Changes and the 2021-2022 Academic Year

Lauren left the Day School in June to pursue an MBA degree. The board selected me to be the new Director, and I happily accepted the opportunity to lead the day school. I am a Clemson graduate with significant experience teaching in and directing day schools in the area. My challenge will be to restore enrollment to pre-pandemic levels and my goal is to meet this challenge.

In August 2021, there were three returning school day teachers, two new school day teachers, one returning extended care staff member, and two returning substitute teachers. One more extended care staff member was added in September 2021. The 2K lead resigned October 26th and the current 2K assistant assumed that role. A new 2K assistant teacher began December 6, 2021.

Financial Issues and Enrollment Goals

The school's enrollment decline has stressed the school's finances. Luckily, outside assistance, in the form of five grants from DSS and two federal loans now forgiven, has enabled the school to remain operational while enrollment recovers. These subsidies will allow the Day School to operate through the end of the 2021-2022 academic year without an improvement in enrollment.

Enrollment is beginning to improve. This year's class now has 27 students. Importantly, 13 of these students are 2-year-olds. This group will bolster next year's 3-year-old class, something we could not do this year due to the lack of a 2-year-old class last year.

Respectfully submitted,

Stephanie LaGuardia, Episcopal Day School Director

FAMILY MINISTRY

2021 Annual Report

Holy Trinity's Family ministry has been finding ways to continue reaching out to families and providing spiritual needs during these last two years.

Cary Kaye organized an online Mardi Gras party to kick off the season. Thank you, Cary!

We were able to deliver "Lent in a bag", we held an Easter children's service and had an egg hunt! Thank you to **Mary Beth Johnstone** for organizing the bags and hunt!

During the summer we hosted several of the "Wild Wednesdays". We joined with other church youth in our community. This was a wonderful time of fun and fellowship. We held a special Halloween event at Trinity Place. They enjoyed fun themed foods, games, and pumpkin decorating. If you don't already follow *Wildwednesdayclemson* on Instagram, please do so to know upcoming dates and see all the fun!

We had 5 of our youth confirmed in August. This was **Bishop Waldo's** last visit to Holy Trinity before his retirement. The service was wonderful; congratulations to all our newest confirmands.

Holy Trinity hosted its first ever Trunk or Treat!! Thank you to all who came out and provided a car/trunk. Several first-time trick-or-treaters were able to enjoy this event. We had 10 plus cars with various themes. Pictures were in the November *Tempo*. We hope to make this an annual event.

Our youth held a yard sale back in November. The funds from this are to go towards the upcoming pilgrimage of our newest confirmands. Thank you to all who donated items. Thank you to the **Crouses** for putting up signs and balloons around town! We hope to have another sale in February. The planned pilgrimage will be March 18-21 in New York.

The annual Advent event was held at Trinity Place. Families gathered to assemble their Advent wreathes and enjoyed cocoa and cider. Each family went home with a wreath and an advent daily verse calendar. The turnout was amazing! Thanks to the **Crouse family** for helping to organize and assemble the Christmas tree made of lights outside the pavilion. Thank you to **Sheliah** and **Bill** for assisting with this event.

The Christmas Eve children's service was a success. It was so wonderful seeing some of our younger children parade in the nativity figures during the reading of the Christmas Story.

We have been able to have a few other fellowship events. Our youth enjoyed a Christmas movie night in the Canterbury Center. They also enjoyed a progressive dinner right before Christmas. Thank you to the **Purkersons** for hosting the main course. They ended their evening with a fun gift exchange and games.

Our younger children also enjoyed a movie night and turned this into a service project as well. They brought in donated items to make NICE (nutrition in case of emergency) meals for the Anderson Meals on Wheels. Thank you to the families who donated items for this effort.

Thank you to **Sheliah Durham** for assisting with this event. We made 20 or more meals and had extra items left over to donate!

Sunday school is being held each Sunday at 9:30 am. Our youth (5th-12th grades) have been meeting in the Canterbury Center. Grades K-4 are in the Godly Playroom upstairs.

Thank you to **Bill Purkerson**, **Joe Yanes**, and **Sheilah Durham** for teaching youth Sunday school each week and for always lending an extra hand with youth events.

We have officially implemented the nursery again! Nursery is for infancy through 4 years of age and goes from 9:15 am through the 10:30 am service each Sunday.

I want to especially thank **Mother Suz**, **Father Noah**, **Lynne Farmer**, **Sheryl Shankles** and **Stephanie LaGuardia**. Your guidance and assistance are truly appreciated.

I look forward to continuing to build upon our Family Ministry. Sunday school teachers and nursery workers are needed. Commitment to any of these efforts is flexible.

Sincerely,

Jerae Wallace

Family Ministry Coordinator

FELLOWSHIP COMMITTEE

Annual Report 2021

Due to Covid restrictions this past year, the Fellowship Committee was unable to provide many of the Parish events that we had planned. However, we did have a beautiful reception/luncheon for the Bishop's visitation in August. We used tents and catered food for the luncheon. The committee also gave out boiled peanuts at Trinity Place after the Clemson Christmas parade. We look forward to starting our new year with our family Shrove Tuesday pancake supper. We hope to engage the Parish with more activities this year that include families and parishioners of all ages.

Jan Cribb

Fellowship Committee

INCLUSIVE WORSHIP SUPPORT

2021 Annual Report

The Worship Support Ministry Team brings together all the ministries that make our common worship possible: Acolytes, Altar Guild, Ushers, Lectors, Intercessors, Worship Leaders, and Eucharistic Ministers. During the almost two years of the pandemic to date, we have altered our worship practices several times to provide a safe environment for worship. During the pandemic, we have not used Acolytes (who assist at the altar) or Worship Leaders (who lead the Daily Office). We look forward eagerly to the day when their contributions can be regained in our worship.

June of 2021 marked a change in the way we have done volunteer scheduling. We began using an app called Ministry Scheduler Pro (MSP), which uses volunteer profiles containing service preferences, "can't serve" dates, pre-assignments, and family groupings to assign the dates of service. With its "sub request" feature volunteers can change their schedule even after the software is run. We currently use this app to schedule ushers, lectors, intercessors and eucharistic ministers, but have plans to expand in the future to other groups as well.

Altar Guild

Our Altar Guild has continued to exhibit not only faithfulness in their commitment to setting up for our worship services, but has proven, as a body, to be both resourceful and flexible in doing so under ever-changing protocols. Their quiet, behind-the-scenes service is an inspiration to us all. **Kathy Woodard**, **Anna McKenna**, and **Jack McKenna** continue as very capable co-chairs for the Altar Guild, which serves as teams on a rotating basis. See the **Altar Guild Report** for more details.

Ushers

The Ushers have been very capably organized by **Peter Sparks** for several years; in 2021, Peter stepped down from that responsibility. We will miss his expertise and incomparable wit, but we are happy to report that **Beth Newton** has stepped up to take on leadership of this vital ministry. The duties of our Ushers have changed a bit with our COVID protocols, but these dedicated ministers of hospitality

continue to provide a warm welcome and a guiding hand, when needed. See the **Ushers' Report** for more details.

Liturgical Ministers

Lectors, Intercessors, and Eucharistic Ministers (the wonderful people who read our Scripture lessons and Prayers of the People, and the ministers who bear the chalice) have been carefully scheduled and guided by **Terri Mayberry** for a number of years. However, in July, **Terri** stepped down from this leadership position. This leadership position is still open. The following volunteers have enhanced our worship with their willingness to serve—some in a variety of positions:

David Buckallew, EM, L/I
Will Cate, EM, L/I
Kirby Colson, EM, L/I
Jerome Cribb, EM, L/I
Serena DuBose, EM, L/I
Deborah Dunlap, EM, L/I
Byron Harder, L/I
Claiborne Linvill, L/I
Wendy Longo, L/I
Pam Mack, EM/L/I
Terri Mayberry, EM, L/I
Bill McDaniel, EM, L/I
Anna McKenna, L/I

Jack McKenna, EM, L/I
Gregg Meeks, L/I
Mel O'Day, EM, L/I
Henry Pate, EM, L/I
Iris Reed, EM, L/I
Cara Robb, L/I
Gerry Spejewski, EM, L/I
Mark Stokes, EM
Judy Surak, EM, L/I
Bob Taylor, EM, L/I
Carolyn Wheeler, L/I
Hap Wheeler, L/I

Compline

We have a group of dedicated worship leaders who lead Compline five nights a week, livestreamed on Facebook. **Joe Yanes**, **Will Cate**, **Jack McKenna**, **Fr. Noah Stansbury**, and **Mtr. Suz Cate** have provided these night-time prayers throughout the pandemic, which have reached people around the nation with teaching about our commemoration of heroes of the faith, prayers, Scripture, and hymns.

Technical Support

Also, during the pandemic, we have expanded our reach into people's homes by livestreaming Sunday morning worship services, special seasonal services, and funerals. We are blessed to have a growing team of technicians to support this outreach. **Will Cate** began this ministry out of necessity in 2020, and **Joe Yanes** joined him as a back-up technician in 2021. **Greg Meeks** has also joined the Tech Support Team, with other prospects in the wings to ensure the sustainability and longevity of our online worship presence. Many thanks to these faithful fellows for making it possible for us to bring our worship to those who are unable to attend in person.

JUNIOR WARDEN

2021 Annual Report

Although 2021 was another year of COVID, we have a lot for which to be to be thankful. More specifically, thankful for the members with the vision, commitment, and dedication of Trinity Place, that provided a venue for us to come together and worship in-person as we found our way through the COVID pandemic. In my first year as Junior Warden, at the top of my list of people for whom I am thankful is **Bill Hurst**. I could not have been more blessed to have a predecessor that guided so many upgrades, that it was if I was walking into a new facility. **Bill** has been very courteous with his time and sharing of knowledge. I cannot thank him enough for his guidance and help. I am also very thankful for the dedicated members of the Building and Grounds Committee, SAME gardening group, and Parking Committees. Their dedication has provided sound decision making for identifying and making facility upgrades, enhancing the beauty of our campus, providing community outreach, and generating a funding stream that preserves community outreach funding. Finally, I want to thank my two right hands, **Lynne Farmer** and **Jim Hylkema**. They have been instrumental in carrying out the duties of Junior Warden and have been invaluable at finding quick solutions and remedies to the challenges that come with facility management.

Trinity Place: The contractor finalized the punch list items early in 2021 and Trinity Place became fully functioning. Serving host to outdoor services, day schoolers, the SAME garden, the Bazaar cookout and vendors, and daily and gameday parking. Much of the gardening efforts have been led by **Beth Kunkel**, along with **Mother Suz**, **Kara Hollandsworth**, **Robbie Grider**, **Kathy Woodard** and the **Quattlebaum** family. While maintenance efforts have been accomplished by **Byron Harder**, **Greg Meeks**, **Jody** and **Kathy Hunter**, **Jim Reed** and many others. I especially would like to recognize the efforts of **Greg Meeks**, who purchased an electric lawn mower to mow the Trinity Place lawn and islands. I also would like to recognize **Bill Purkerson**'s effort to get the City to place trash cans at strategic locations as you enter into the parking area.

Church Signage: Thanks to efforts of **Tommye** and **Bill Hurst**, **Cara Robb**, **Will Cate**, **Mother Suz** and **Fr. Noah**, we were able to get new and improved signage throughout the church campus. This signage sets the branding for Holy Trinity and extends to visitors and the community a big "Welcome". The committee is continuing work on developing a large monument sign for the frontage along Old Greenville Highway.

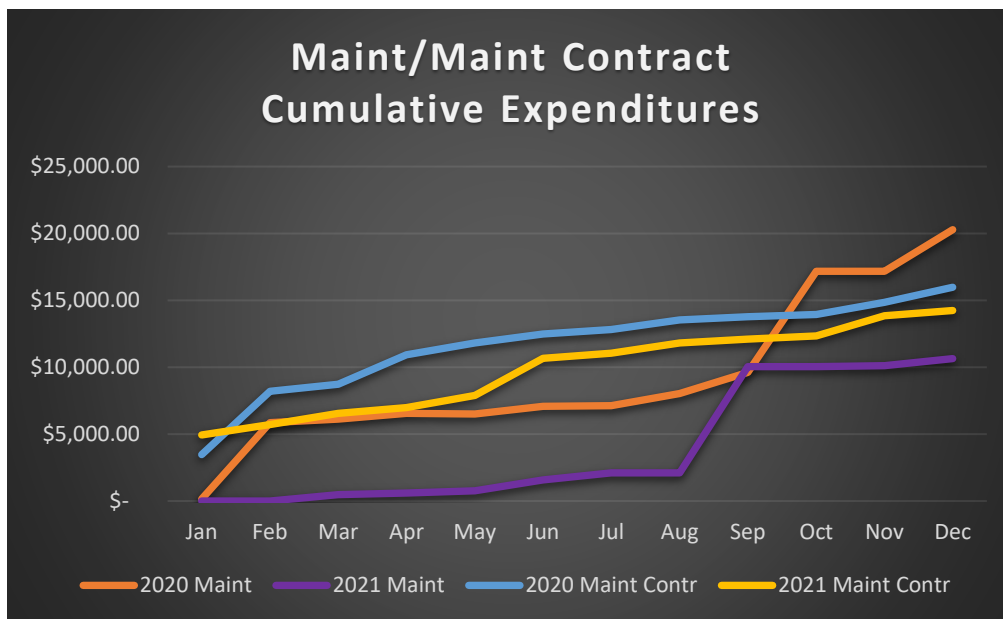
Carillon repairs: During the latter part of 2020, the Carillon bells in the bell tower were knocked offline due to an electrical storm. Many thanks to **Bill Hurst** for coordinating the repairs and to **Lynne Farmer** for preparing a successful insurance claim to cover most of the repair cost.

Nave enhancement: Those that were able to attend in-person services the latter half of 2021 had the joy of experiencing the beauty and sounds of the new organ. Thanks to **Mickey Harder** and the Nave Enhancement Committee for all their work on this. As a cost savings measure a small group parishioners took on the challenge of demoing the cross structure and support wall holding the old organ pipes. A big thank you to **Bill Hurst**, **Byron Harder**, **Chesley Rowe**, and **Greg**

Meeks for their work, and also to **Jack McKenna** for usage of his scaffolding. Also thank you to **Bill Hurst** on coordinating additional HVAC and electrical work for this project.

Building & Grounds: In early 2021 we performed some gutter maintenance with church volunteers. Service calls for maintenance issues were minimal in 2021. Routine elevator, fire protection, and termite and pest inspections were carried out with no major issues found. Other maintenance expenditures that took place, included having the floors and carpet cleaned in the parish hall and day school. New bulbs were installed in the hallway lighting on the 3rd floor of the parish hall building and in the stained glass windows inside the parish hall. A new (to us) warming oven and a new griddle have been installed in the kitchen replacing the out of service warming oven and seldom used grill. In the parish hall building, we replaced the outdated fire panel and installed a magnetic door stop in the kitchen to improve fire safety. In addition, the kitchen hood belt was replaced. We had the post lamp in front of the office repaired. Thank you to **Byron Harder** for all his efforts with beautifying the grounds around the church and for coordinating delivery of mulch to spread around the beds at Trinity Place.

Maintenance Expenditures: As noted below, maintenance expenditures came in below 2020 expenditures. Billing for some of the 2021 expenditures will not arrive until January 2022. Maintenance contract expenditures were on pace with 2020.



In closing, I want to especially thank my wife, **Michele**, for her support as I took on the challenges of Jr. Warden and thank you to so many of you that supported me throughout the year.

Respectfully submitted,
Clem Watson

MUSIC

2021 Annual Report

*“Praise the Lord. Sing to the Lord a new song, his praise
in the assembly of his faithful people.” Psalm 149:1*

Chancel Choir

Long into the pandemic, we continue to improvise so that we may continue to incorporate music into our live stream and in-person services. Our choir members continue to be willing to adapt and adjust as requested from us.

In the fall, we were able to sing in the nave for the Sunday in-person 10:30 am service. In August, our rehearsals resumed on Wednesday evenings from 6:30-7:30 pm. In November, we began to prepare anthems for Advent, Lessons and Carols, and Christmas Eve. We were grateful for the addition of our instrumentalists who always enhance our worship experience.

Sadly, we lost two of our cherished members, **Bill Hare** and **Alden Valentine**. We will miss their presence in our bass section. We were excited to welcome **Charlie Curtis** to the tenor section. We currently have twelve active members of the chancel choir.

We are so appreciative of our choir members and their commitment to the music ministry of Holy Trinity during this pandemic. We are indeed thankful for all the ways **Mother Suz** and the parishioners support this important ministry.

Children’s Choir

With the resignation of **Leah Durham** in August and the diminished number of members due to the on-going pandemic, all age groups were combined for rehearsals. Children pre-recorded anthems that were used primarily for introits. A small ensemble of older members sang live for Lessons and Carols. Membership was a solid corps of 9 singers, but we’re hoping to get some former members back once we put most of the pandemic concerns to rest. **Cynthia Spejewski** has served as interim director and will continue to do so until a new director is appointed.

The Organ

After a long wait during the initial pandemic year, the Nave Project was completed. The installation of the organ is almost complete. There are a few troublesome pipes that are not sounding, and an octave of pipes on one of the stops is yet to be installed; however, most of the instrument is functioning well and is more than adequate for service work. The expressive ability of the new instrument adds greatly to the effectiveness of music for both choir anthems and congregational hymns.

Respectfully submitted,

Rebecca Bowman, Choir Director

Cynthia Spejewski, Organist, Children’s Choir Interim Director

OUTREACH COMMITTEE

2021 Annual Report

This has been quite a year! Despite the ongoing COVID pandemic, members of Holy Trinity continued to be engaged in and fostered direct outreach activities both locally and internationally. A total of \$29,000 was allocated for Outreach by the Vestry in the 2021 Statement of Mission. The Outreach Committee met periodically throughout 2021 to discuss allocation of funds and specific needs of our different ministry commitments. Based on the assessed need, the following charities directly received outreach funds in the following amounts during 2021:

Clemson Child Development Center	\$1600
Clemson Community Care	\$100
Clemson Free Clinic	\$100
MARY's House	\$1500
Our Daily Bread	\$100
Our Daily Rest	\$1500
Safe Harbor II	\$1500
Episcopal Relief and Development	\$100
Family Promise	\$2000
Haiti University Students	\$20,000
Priest's Discretionary Fund	\$500

Many of our parishioners donate untold hours of their time volunteering with many of the organizations you see listed above as well as others that did not make it as a distribution line item. In addition, many of our parishioners also donate funds directly to these organizations and others. These ministries cannot be quantified, but they make our presence known in the community. Holy Trinity's outreach to the greater community is much more than just the above budget items, although in many cases, cash is exactly what is needed!

During the month of November 2021, upon invitation from the Vestry, members of the Outreach Committee filmed short "Outreach Epistles" to highlight the work and impact of giving on different ministries in the community. Here are brief reports from a few of those ministries and more.

Eight Haiti University students were supported this year (5 of the original 13 students have graduated). Despite natural disasters and political unrest, the students that we supported continued to attend school and graduate in the areas of medicine, law, engineering, and diplomacy. We continue to hear from these graduates about how they are contributing to rebuilding and improving the lives of those in their communities in Haiti.

The pandemic has really upset the normal workings of Family Promise of Pickens County. Presently, homeless families are having to be housed in hotel rooms, plus a few houses, which have been provided temporarily to the program by local churches. Family Promise could always use more of these temporary houses, which could be used to house qualified families in need. In addition, last year, Family Promise began working with prevention case workers to try to identify

families and begin working with them before they become homeless. Family Promise hopes to return to its original rotational model sometime in 2022, where a group of local churches shelter homeless Family Promise families for a week at a time in our church spaces on a rotating basis. Holy Trinity did this successfully in the past, and we hope to be able to continue to honor our commitment to Family Promise in 2022.

Have you ever wondered where most of the produce harvested from the SAME (So All May Eat) Garden ends up? Most of our produce goes to Clemson Community Care (CCC), some 125+ pounds in 2021; some has been included in pastoral care bags for individuals in our parish; and some goes to supplement the produce prescription bags given out at the Clemson Free Clinic. In addition, Holy Trinity provides freezer and cabinet space for storing produce, which allows CCC and the Free Clinic to purchase "extra" produce from their suppliers during the summer for supplementing during winter months when the variety of fresh produce isn't as available. For example, this year, CCC and the Free Clinic bought a lot of extra tomatoes, snap beans, and okra, when they were abundant, and have them in our freezer to be included in the winter food distributions. We have also been growing field peas and letting them dry to put in the bags as a protein source in the winter. Harvesting, preparation for storage and delivery do not happen by themselves. These are all activities taken on by volunteers, as are shelving and distribution prep at CCC!

Our Daily Rest/Our Daily Bread, located in Seneca in Oconee County, is a homeless shelter, emergency shelter, food bank and much more. This year, Our Daily Rest began programming to work with at risk folks to prevent them from becoming homeless in the first place. The program pays rent or utilities for eligible individuals or families who are in arrears and about to be evicted from their homes, and then connects them to additional social services that may be helpful in preventing future homelessness. Local contractors donate their services to help with home repairs.

Last year, the Outreach Committee was approached by the Rev. Chris Heavner from University Lutheran Church in Clemson. Holy Trinity, along with other Clemson churches, was invited to participate in a community housing partnership with the **George and Roszeena Shaw Center** to provide housing repairs for underserved members in our local community who are at risk of losing their one asset, the home which they own. By committing to this project, we will pledge a budgeted amount (TBD) and the Shaw Center will then assign us a family and a house that fits within our budgeted commitment. We have found a crew boss to manage work crews, we need volunteers to do the work, and we need a financial commitment from you. This will be a new project for Holy Trinity in 2022.

The committee is grateful for the continued support of the Holy Trinity parish and for all our members who have contributed to direct outreach in our community during 2021.

Respectfully Submitted,

Rachel Mayo and Rachel Rowe (co-chairs)

PASTORAL CARE COMMITTEE

Annual Report for 2021

Pastoral Care at Holy Trinity is a church wide ministry. Our priests make calls and visits to members. So many parishioners have continued to help fellow parishioners in so many ways even through the pandemic. Some provide transportation when needed, and meals are provided. Others have quietly assisted certain parishioners for years. Parishioners make visits, send cards, and call to stay in touch and offer help whenever it was needed. Members provided beautiful receptions for funerals. Despite the pandemic, the care continues. The Pastoral Care Committee provides coordination where needed and tries to make sure needs are not missed. This year we have continued to focus on trying to make sure our vulnerable members do not feel forgotten by Holy Trinity.

The Pastoral Care Committee maintains a list of people of concern, and at our monthly meeting we update that list and check that someone is reaching out to the people on that list. **Eunice Waddington** and others send cards to people with new issues and some ongoing ones.

Our ministry of treat bags with homemade cookies, cards, and small gifts has been very gratefully received. We delivered bags for Valentine's Day, Easter, in June, September, and for Advent to nearly 30 people to tell them in a concrete way that the Holy Trinity community was thinking about them. We are especially grateful to all the cookie bakers for the abundance we can provide! Pastoral Care also worked with the group that does Christmas dinner for Meals on Wheels to deliver Christmas dinner to some parishioners.

The Thursday at 12:30 pm Zoom group, organized by **Pam Mack**, of parishioners who want more connection has continued with a steady attendance of four or five people.

The Pastoral Care Committee is also responsible for the Good Shepherd Fund for emergency aid to parishioners. There have not been calls on that fund so please let people know it is available.

Claiborne Linvill stands ready to organize meals for parishioners who may need them with an online meal train. We provided meals for someone close to the parish on a regular basis for several months last summer.

Serena DuBose helps maintain the prayer list, so contact her or **Mother Suz** with your prayer requests.

If anyone in the parish sees a need, you may meet it quietly (but please make sure that **Mother Suz** knows about the situation) or let the Pastoral Care Committee and the neighborhood group know to reach out to the person.

Thank you to parishioners for all you do!

Pam Mack

Chair, Pastoral Care Committee

ST. PAUL'S COMMITTEE

2021 Annual Report

St. Paul's was established in 1819, with the initial church building completed in 1822. St. Paul's was the first Episcopal Church established north of Columbia, SC. Holy Trinity Church was established as a mission of St. Paul's Church in 1899, to serve the cadets of Clemson College, and became a mission of the Diocese of South Carolina in 1901. With the growth of the town of Clemson, Holy Trinity achieved parish status in 1959 and St. Paul's was relegated to mission status. St. Paul's remains an "unorganized mission" of the Diocese of Upper South Carolina and is an integral part of Holy Trinity Episcopal Parish.

Since the 1960's, when St. Paul's ceased being an active parish, the upkeep of the church and churchyard has been the responsibility of Holy Trinity Episcopal Parish. The financial responsibility for the maintenance of St. Paul's is funded from the St. Paul's Fund managed by Holy Trinity with additional income from a percentage of proceeds from the St. Paul's Thrift Shop. A grant in the amount of \$106,000 from the Diocese of Upper South Carolina and a generous donation of \$50,000 helped with some significant and much needed maintenance work in 2018. A complete interior painting job with non-lead-based paint was completed prior to the 2018 Homecoming worship service and picnic. An on-going assessment for further exterior painting and repairs is currently underway.

Marriages and funeral rites, as well as baptisms, are still conducted in this lovely old church. In addition to the monthly services at St. Paul's (Holy Eucharist at 5:00 pm on the first Sunday of each month), the church is used to celebrate All Souls' Day (observed outside). A Christmas Eve candlelight service celebration was held in 2021 with over fifty souls attending, with strict adherence to the wearing of masks and social distancing because of the COVID-19 pandemic. Worship leaders for St. Paul's are **Kirby Colson, Mel O'Day, Iris Reed, Serena DuBose, Will Cate, and Bob Taylor**, but third Sunday Evening Prayer services were suspended for 2021. St. Paul's Altar Guild consists of **Iris Reed**, chair, **Donna Davis, Mary Lou Sigsby, Sally Morrell, and Robbie Grider**.

Since 1826, the churchyard surrounding St. Paul's has been the final resting place for many parishioners, including **Thomas Green Clemson**, founder of Clemson College, now known as Clemson University. The churchyard remains an active burial site available to our parishioners. The cost, as of 2020, for a single plot is \$1,000. Please contact the Parish Office if you desire more information on a burial plot at St. Paul's.

St. Paul's continues to be a vital part of Holy Trinity Parish and the historic life of the Town of Pendleton. The annual Homecoming Worship Service and picnic is being planned to be held during June of 2022.

This committee's mission is to preserve and care for the historic church building and churchyard. Planting of replacement trees occurred during the spring 2020 season. A professional arborist assisted in the planting of the new trees both at the front entrance of St. Paul's as well as around the churchyard.

Committee members currently serving are **Jack Davis, Frances and Clyde Gorsuch, Sally Mathiasen, Diana Manly, Jim and Iris Reed, Mtr. Suz Cate, Anna Tollison, Mary Lou Sigsby** (Vestry Liaison), and the undersigned, as Chairman.

Respectfully submitted,
Eric Naeseth

¹Some question whether Christ Church in Greenville or St. Paul's in Pendleton is oldest. According to Wikipedia, in March, 1820, Reverend Rodolphus Dickerson founded St. James Mission in the village of Greenville Court House. In 1825, Vardry McBee, who was an early industrialist in Greenville, gave 4 acres for the church. The cornerstone of the current Christ Church was laid on September 15, 1825. The first service was held on June 18, 1826 with this location of Christ Church being consecrated in 1854.

STEWARDSHIP 2021 Annual Report

I want to start our report by thanking the members of our Stewardship Ministry for their dedicated work and strong commitment to our 2022 Holy Trinity Stewardship Campaign. The committee members are **Jerome Cribb, Samantha Murphy, Jim Reed, Lynn Smith, Ellen Haase, and Joe Yanes.**

I also want to thank our generous parishioners who fulfilled their Stewardship pledges and the Our Doors Trinity Place pledges in 2021. In addition, our Church community remembered Holy Trinity with memorial gifts, gifts to Haiti outreach, and a group gave generously for Nave Enhancement to make our worship space special for years to come. Our entire Stewardship Ministry gives a big thank you for everyone that has given to support the mission of Holy Trinity in 2021.

Summary for Stewardship Annual Report for 31 December 2021

Pledge and Plate offerings	\$555,140.00
Trinity Place Pledges & Gifts	208,416.00
Memorial, Altar Flowers, and Special gifts	20,153.00
St. Paul's Churchyard Gifts	11,304.00
Donations for Haiti Outreach	20,322.00
Nave Enhancement Fund	<u>82,686.00</u>
Total 2021 Offerings & Gifts	\$898,021.00

I am proud to share that in 2021 we transitioned to a Stewardship Ministry. As a result, we now meet monthly throughout the year focusing on all aspects of Holy Trinity Stewardship. With this transition, we now have Stewardship messaging and emphasis throughout the year.

As we began planning for our 2022 Stewardship Campaign, we knew that Covid safety concerns would continue to impact our Parish families and Church activities. Our first step leading up to planning our campaign was to conduct a Stewardship survey. We want to thank the 66

parishioners/families who completed our survey. From this survey, we established “*Love is The Way*” as our campaign theme for 2022. In addition, we utilized our survey results to formulate our communication plan and Ministry focus opportunities.

The Stewardship Committee also reviewed our 2021 Stewardship Campaign that raised \$507,956 with 126 pledges.

The Stewardship Ministry established the following goals for our 2022 campaign:

- Campaign Goal – \$530,000
- Campaign Kick-Off – October 10th
- In-Gathering – November 14th

Our Stewardship Campaign plan focused on the fact that our parishioners would be worshipping in person and remotely. To help overcome this challenge our campaign included:

- A Stewardship packet that was distributed at our services or mailed to all parishioners/families at the beginning of the campaign. Included in this packet were:
 - Stewardship Letter from the Stewardship Ministry
 - Summation of our Stewardship Survey
 - Ministry Guide Booklet
 - Funding of Mission and Ministry Summary
 - Ministry Interest Form
 - Pledge Form and Giving Guide
- Dedicated Stewardship communications during the campaign that included Stewardship messages, Stewardship campaign updates, and Ministry videos sharing how we are fulfilling “Our Mission” at Holy Trinity
- Stewardship messages in our *Tempo* and *HT Notes* communications.

Thanks to the dedicated work of our Stewardship Ministry and the “*Love is the Way*” demonstrated by our parishioners, we have received 114 pledges for a total of \$480,524.00 as of January 11, 2022. In addition, we have received 54 completed Ministry Interest Forms. Although we have not yet met our campaign goal of \$530,000, I am very proud of our results during this very different and challenging time for our Parish Family.

I thank all of you for your faithful support of Holy Trinity and our Ministries.

Respectfully Submitted,

Jody Hunter

Stewardship Chairman

ST. PAUL'S THRIFT SHOP

2021 Annual Report

The Thrift Shop provides a valuable service to the community and is operated completely by volunteers. The shop is open to the public on Monday and Thursday from 10 am to 3 pm and every 3rd Saturday from 10 am to 1 pm September through June. There is a "work day" on Tuesdays from 9 am to 11:30 am to sort donations and clean the shop

The money that is raised supports Pendleton Fire Department, Pendleton Rescue Squad and other non-profit agencies in Anderson, Oconee, and Pickens Counties. This year the Committee voted to donate our profits to Ripple of One, Helping Hands, and Pickens County Habitat. Through the year, we continue to donate items to Daily Rest for residents who move out of the shelter.

This year has been a busy year for the Thrift Shop. We have been the benefactor of items from several families who either moved out of the area or had a death in the family. We wished we had more room for the donations. There are currently 35 volunteers, too many to mention by name, but they are the reason that we are profitable and receive lots of compliments. They all deserve kudos for the job they are doing.

Diana Manly
Chairman

TRINITY PLACE

2001Annual Report

Trinity Place is completely functional and has had a year of hosting wedding receptions, football parking, and church youth activity. The Day School employs the facility frequently during appropriate weather. A dedicated group of people have committed to maintaining the landscape and keep it looking good.

Parking leases continue as part of the Trinity Place mission. Parking for community activities is offered as opportunities arise, keeping Holy Trinity a part of Clemson.

Future plans for the facility include a new Main Entrance Sign for Holy Trinity and a mural for the playground wall. These will complete a beautiful campus and provide a home for our parish for many years to come.

Respectfully submitted,
William Hurst

USHER 2021 Annual Report

Thank you to all our parishioners who serve as ushers, substitutes, and special assistants during Sunday services, special services, funeral services, and memorial services. Thank you so much for your service and dedication! Ushers during 2021 were:

Al Mathiasen
Bonnie Eisenbies
Cindy Thackham
Ellen Hasse
Jim Reed
Kathy Hunter
Kaleb Ellison
Steve Martof
Judy Surak

Bill Hurst
Byron Harder
David Buckallew
Fiona Neill
Jim Snowden
Joe Merck
Kathy Sparks
Ted Haase
Carol Yardley

Bill McDaniel
Chesley Rowe
Ed Hamilton
Jack Elam
Jody Hunter
Joe Yanes
Peter Sparks
Tom Von Kaenel
Beth Newton

During 2021, our ushers served with patience, resilience, and flexibility through a year filled with change. We had the opportunity to embrace evolving changes in our worship services (due to COVID-19 protocols) and on an internal note, we experienced changes with our scheduling processes and the “retirement” of our leader, **Peter Sparks**.

Peter, this group is most fortunate to have had your leadership and we cannot thank you enough for your years of guidance and care ~ YOU are a shepherd!

We thank **Sheryl Shankles** for the introduction and management of the new Ministry Scheduler Pro software and especially for helping us make the transition to this new system and for keeping us on schedule. And **Carol Yardley**, a special appreciation for her devoted assistance to the ushers!

We welcome anyone who is interested in serving as an usher or has questions about the usher role to please reach out: **Beth Newton** (enewton@clemsan.edu) or **Sheryl Shankles** (htchurch@holytrinityclemsan.org).

Thank you for the opportunity to serve as Usher Coordinator.

Respectfully,
Beth Newton