



Love with the heart of Christ, think with the mind of Christ, and act in the world as the Body of Christ.

Holy Trinity Vestry Meeting Minutes

September 19, 2021, 7PM

The meeting was held via Zoom. Sr. Warden Bill McDaniel called the meeting to order. Mtr. Suz offered an opening prayer.

Present: Mtr. Suz Cate (Rector), Fr. Noah Stansbury (Asst. Rector), Bill McDaniel (Senior Warden), Jack McKenna (Treasurer), Clem Watson (Jr. Warden), Peter Sparks, Bill Purkerson, Ellen Haase, Beth Kunkel, Mary Lou Sigsby, Jan Cribbs, Ellen Haase, Peter Sparks, Samantha Nelson, Harry Morse, Lynn Luszcz, John Warner, Beth Kunkel

Approval of Minutes from August 2021 Vestry Meeting:

Motion to approve the minutes by Jan Cribb, seconded by Mary Lou Sigsby. Motion passed unanimously.

New Business

Financial Gift for Trinity Place Loan: Bill McDaneil reported that a parishioner made a generous gift of \$10,000 to be applied to the principal loan on Trinity Place. Harry Morse made a motion to use the gift for that purpose; seconded by Mary Lou Sigsby. The motion was approved unanimously.

DHEC Grant: We received an email from DHEC requesting that we apply for an additional grant in support of the Day School. The submission timeline was tight, and we had to move quickly to complete the submission. The Holy Trinity Grant Approval Guidelines allowed our Senior Warden to approve the submission. John Warner reported the grant does not have to be repaid. The grant will pay for any costs directly related to the functions of the Day School. We do not know the funding amount, but it will likely be between \$30K and \$50K. The grant will provide a financial cushion for the Day School, which is particularly important during Covid when enrollment has been low. Mary Lou Sigsby made a motion to approve receipt of the grant if funded; seconded by Peter Sparks. Motion passed unanimously.

Treasurer's Report: Jack McKenna issued a detailed financial report prior to the meeting. He offered the following highlights:

- A computer for the Episcopal Day School was approved by email vote after the last Vestry meeting.
- The balance in our reserve fund is up.
- The balance in the Nave Enhancement fund went down because we are now paying those bills.
- The Operating Fund is strong. It was a good month for plate and pledge offerings.
- YTD we are 18K to the positive above operating budget.
- Expenses incurred were expected and not a concern.

- Revenue for football parking is almost all in for the year.
- We are beginning to look at a new process for building the 2022 budget. We will ask all ministries in the parish to ask questions about whether they need more or less funding based on their goals and ministries. With the continuing pandemic, we need to be aware there may be unforeseen circumstances that could impact our finances.

Lynn Luszc made a motion to approve the Treasurer's Report. Seconded by Ellen Haase. Motion approved unanimously.

Vestry Elections: We have a good list of potential Vestry candidates. Samantha and Bill Purkerson will contact them to see if they are willing to run for a Vestry seat. The Vestry will appoint two people to fill two seats that are currently open due to recent resignations.

Election of a New Bishop of the Upper Diocese of SC: There was discussion about the candidates and voting process. We are fortunate to have a strong slate of candidates.

Reports

Junior Warden's Report: See ATTACHMENT A for full report. Additionally,

- Clem Watson said we have a new magnetic door opener in the kitchen, which is very helpful for those working in the kitchen.
- The Vestry continued previous discussions related to parking restrictions, e.g., suggestions for clearer signage about parking; some non-church members have been towed despite the signage; concern for parishioners who think they can park in places they can't; currently not a big problem because not many parishioners are not going to in-person services; need to be sure we have clear signage for merchant spots; suggested map to be attached to HT notes each week; idea is to paint lines for merchant spaces a different color. Bill McDaniel agreed we need to give these concerns additional consideration.

Rector's Report: Mtr. Suz reported the following:

- We added a 9:30 AM outdoor service last week, which went very well. About a dozen people attended. There is no music at that service.
- Children's choir resumes under the direction of Cynthia Spejewski, who is serving as interim director.
- We have an ongoing need for readers, Eucharistic Ministers, and ushers at indoor services, primarily the 8 AM service.
- The new organ was dedicated this morning "on the fly," -- we didn't realize it was playable until right before the service. It sounded wonderful. We will have a more fulsome celebration of the new organ sometime soon.
- The Nave Committee is beginning to think of how to use the space behind the altar. Likely will be an area for a cross and tabernacle.
- Pet blessings will take place on October 3.

- We are working with St. Andrews Catholic Church and University Lutheran Church to plan an ecumenical prayer service.
- The Annual Holy Trinity Bazaar and Artisan Market and Family Ministries Cookout is scheduled for October 16. She encouraged the Vestry to attend.

Assistant to the Rector's Report: Fr. Noah reported the following:

- He is pleased with how Canterbury is progressing. We are a month into the semester and have had up to 10 students attend our events. They are not just Episcopalians, but also of other faiths. Currently they are meeting for dinner on Wednesday and trying to plan one additional activity per month, including a service project and other social activities. The group may go to Columbia at the end of October to see Presiding Bishop Curry during his visit to the Diocese. Emma Harrington, our Peer Minister, is doing a great job.
- We have been offered a spot in The Vinery, which is an ecumenical campus ministry development program. He verbally accepted on our behalf and received a copy of the agreement. The document lays out what they commit to and what they ask us to commit to, e.g., prioritizing campus ministry in our strategic plan; process of intentional self-reflection in the context of community; and pursuit of justice and anti-racism in the course of our work.

Stewardship Committee: Also see ATTACHMENT B

Ellen Haase reported the committee had a retreat to review the results of the recent survey. The theme for this year's Stewardship Campaign is "Love is the Way," inspired by Bishop Curry. They are now developing campaign materials. Packets will be distributed by mail or can be picked up at the church.

Fr. Noah offered the closing prayer.

Respectfully submitted,

Rebecca Eidson, Clerk to the Vestry

ATTACHMENT A

Junior Warden Report

9-19-21

Trinity Place: We performed a walk through with Thomas Brothers to identify shrubbery needing replacement on September 13th.

Church Signage: All signs except for the monument sign out front are in production. Installation is expected to be early-mid October. In addition, supplementary towing signs were installed September 10th.

Building & Grounds: Beth, Byron, and Greg continue their magic around the grounds. The kitchen hood belt was replaced by Anderson Mechanical on August 31st. The fire panel and the magnetic doorstop in the parish hall were replaced/installed September 13th. We are soliciting help with mowing/landscaping around Trinity Place.

Nave enhancement: Lincoln Pipe is making final installation and tuning on the organ.

Maintenance Expenditures: Maintenance and Maintenance Contract expenditures are currently on pace with last year. The recent fire panel replacement will cause a significant increase in the maintenance expenditures that will be reflected next month.

Submitted by Clem Watson

ATTACHMENT B

Holy Trinity Stewardship Committee Minutes 31 August 2021

Thank you again for serving on our Holy Trinity Stewardship Committee.

The minutes of our meeting which was held on August 31st are as follows:

- We reviewed the Stewardship Results from the past five years:

2017 - 145 pledges, total pledged \$468,896, average pledge \$3233.76

2018 - 146 pledges, total pledged \$488,435, average pledge \$3345.44

2019 - 143 pledges, total pledged \$533,440, average pledge \$3730.34

2020 - 130 pledges, total pledged \$520,270, average pledge \$4002.07

2021 - 126 pledges, total pledged \$507,956, average pledge \$4031.39

- The letter thanking parishioners for their response and how we are utilizing their responses to the Stewardship Survey was reviewed at our Stewardship Retreat and sent out to our parishioners on August 27th. This letter was emailed to all parishioners and will be included in September HT Notes.

- Confirmed the " Love is the Way" Campaign Theme and selected the graphic for our theme.

- We discussed and agreed that we will kick-off our Stewardship Season with a focus on Family Ministry and conclude with Pastoral Care.

- The Stewardship Epistles on Outreach have been discussed with Rachel Mayo and were enthusiastically supported. Since our meeting there has been a recommendation that these presentations be videotaped and shared during our campaign through other means of communication.

- We agreed to do a Stewardship Packet this year instead of our traditional trifold brochure. This packet will include:

Parish Letter - Suz Cate

Interest in Serving Form - Suz Cate

Pledge Card - Sheryl Shankles

Chart of activities and funding supported by our pledges - Jody Hunter

Charts from Stewardship Survey - Ellen Haase

The goal is to have the first draft of this information available at our next meeting for discussion.

Jody Hunter will work with the finance committee to establish a Stewardship Campaign Goal.

Our next Stewardship Committee meeting will be September 16 , at 6:30 p.m. Thanks again for your work and commitment to a successful Holy Trinity Stewardship Campaign.

Sincerely, Jody